

PLEASE READ THE FOLLOWING BEFORE YOU SUBMIT YOUR APPLICATION. IT IS SUGGESTED YOU **[DOWNLOAD]** THIS PAGE FOR YOUR RECORDS.

1. Grant Aid applications are considered annually and the application form must be returned before 1st September 2010. If this date has passed it may not be possible to consider it until the financial year 2012/13.
2. Every question on the application form must be answered. Answering with 'As much as possible' or 'Please see accounts' will mean the application will be returned to you without being considered.
3. The Council will normally only consider applications from Hexham based organisations, unless it is shown the application is specific to Hexham.
4. Audited Expenditure and Income accounts and Balance sheet must be submitted and be for a 12 month period ending within the past 10 months.
5. The Council does not exceed its Grant Aid budget unless there are exceptional circumstances.
6. Running Costs Grants will be paid as soon as possible after 1st April 2011.
7. Capital Grants will be paid after proof is supplied the project is complete. The project must be completed **before 31 March 2012**.
8. Please PRINT your answers clearly.
9. Applications must be posted or delivered to the Council at the address above. Applications by email are not acceptable.
10. Starter grant applications will be considered annually alongside other grant applications unless the Council agrees to immediate consideration.