

## **HEXHAM TOWN COUNCIL**

**I HEREBY GIVE NOTICE THAT** a meeting of the Hexham Town Council Community Engagement Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Wednesday 22 March 2017 at 7.00pm when the following matters will be considered:

### **A G E N D A**

1. Apologies for absence.
2. To receive minutes of the Community Engagement Committee meeting held 8 February 2017 enclosed.
3. Matters arising (if any).
4. Councillors' declarations of interest (see memorandum enclosed).
5. To consider Hexham in Bloom.
6. Councillor T G E Gillanders proposal: "The Mayor of Hexham will, if he or she requests it, have his or her expenses covered when attending any overseas visits in connection with town twinning".
7. To agree a date and time for the next meeting.
8. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).

Jane Kevan  
Clerk Designate  
16 March 2017

Hexham Town Council  
Council Office  
St Andrew's Cemetery  
West Road  
Hexham  
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Hagenda0317CommunityEngage

## HEXHAM TOWN COUNCIL

### MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING HELD ON 8 FEBRUARY 2017

316.	PRESENT: Councillor T G E Gillanders in the Chair and Councillors P E Oliver, S Ball, M Allan and Dr K F Rose.
317.	APOLOGIES FOR ABSENCE: were received from Councillors T Cessford, T Robson, D Clegg and Mrs C Hanley.
318.	MINUTES of the meeting held on 16 November 2016, having been circulated, were AGREED.
319.	MATTERS ARISING: There were no matters arising.
320.	DECLARATIONS OF INTEREST: No declarations of interest were made.
321.	REMEMBRANCE DAY SUB-COMMITTEE: It was AGREED to receive and note the minutes of the Sub-Committee meeting held on 16 November 2016.
322.	HEXHAM RIOTS ANNIVERSARY EVENT: It was AGREED that Councillor Gillanders will consider this further and, if to hold an event, advise Councillor Ball who will investigate the possibility of funding.
323.	ADDITIONAL CHRISTMAS LIGHTS: It was AGREED that additional lighting is required and that a variety of catalogues should be looked at, so that both this year's and next year's budget allocated for additional lights may be spent. It was also NOTED that the Hexham BID wish to contribute financially for lights for Fore Street and/or Priestpople.
324.	CHRISTMAS LIGHTS SWITCH-ON EVENTS: It was AGREED to use the bandstand again, have one countdown only and switch all the lights on at the same time. It was also agreed to, if possible, have children's rides in the Abbey Cloisters car park and have some traders present. The event will remain on the last Friday in November.
325.	CHRISTMAS LIGHTS TENDER DOCUMENT: the revised document attached to these minutes was AGREED.
326.	CHRISTMAS MARKET STAGE: It was NOTED that a request for a donation for this cost in 2016 had been made by Hexham Community Partnership but not formally in writing. It was AGREED that the Chair of the Committee will liaise with the Partnership on this matter and is authorised to agree a donation of up to £1,500.00.
327.	TOWN TWINNING PLAQUE: It was AGREED to purchase a plaque to commemorate the 25 <sup>th</sup> anniversary of Hexham's town twinning with

	Noyon.
328.	GREAT BRITISH SPRING CLEAN: It was AGREED to: <ul style="list-style-type: none"> <li>a. Request Northumberland County Council to bring its gum cleaner to Hexham</li> <li>b. Contact the County Council about the mess from pigeons in front of the Abbey</li> <li>c. Arrange a litter pick in Hexham on Saturday 25 March between 10.00am and noon.</li> </ul>
329.	NORTHUMBERLAND DAY: It was noted that there will be an event at the Abbey and a request had been received for the Town Council to sponsor Northumberland Day by subsidising banners and bunting to a maximum cost of £300.00. This was AGREED.
330.	NEXT MEETING: It was AGREED that the next Committee meeting will be held on 22 March 2017 at 7.00pm in the Council Office, St Andrew's Cemetery, Hexham.

### Action Log

Consider the Hexham Riots Anniversary Event further	Councillor Gillanders
Circulate Christmas light catalogues (done 9.2.17)	Clerk Designate
Add details of the Christmas lights already owned by the Council to the tender document and then issue the document asap (done 3.3.17)	Clerk Designate
Order the town twinning plaque (done 9.2.17)	Clerk Designate
Request NCC to bring the gum cleaner to Hexham (done 15.2.17 but advised no longer owns one)	Clerk Designate
Request NCC to clean the pigeon mess in front of the Abbey (done 15.2.17)	Clerk Designate
Contact Hexham Courant about the Great British Spring Clean event in Hexham	Councillor Allan
Draft letter to go to the two Middle Schools and High School, Hexham Youth Initiative, Scouts and Guides about the Great British Spring Clean event in Hexham (done 17-28.2.17)	Clerk Designate
Advise NCC about the Great British Spring Clean event in Hexham and register on the Keep Britain Tidy site (done 15.2.17)	Clerk Designate

Chairman .....

## **HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST**

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councilors should use one of the following statements:-

1. "I have a disclosable pecuniary interest  
in..... [for example:-] Agenda item 3,  
Planning application number 13/1234".  
[NOTE: Code of Conduct paragraphs 11&15 apply].
2. "I have a disclosable personal interest  
in..... [for example:-] Agenda item 4,  
Grant aid application by Hexham Youth Initiative  
[NOTE: Code of Conduct paragraph 13 applies].

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of [A] pecuniary interest and [B] other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

[NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.]

Derick Tiffin,  
Clerk of the Council  
1 February 2013