

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Community Engagement Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Wednesday 26 July 2017 at 7.00pm when the following matters will be considered:

A G E N D A

1. Apologies for absence.
2. To receive minutes of the Community Engagement Committee meeting held 7 June 2017 enclosed.
3. Matters arising (if any).
4. Councillors' declarations of interest (see enclosed).
5. To receive minutes of the Community Engagement Remembrance Day Sub-Committee meeting held 7 June 2017 enclosed.
6. To consider proposals regarding Christmas lights (circulated to Councillors on 20 July).
7. To consider Market Town benchmarking.
8. To consider the problems of pigeons in Hexham.
9. To agree a date and time for the next meeting.
10. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).

Jane Kevan
Town Clerk
20 July 2017

Hexham Town Council
Council Office
St Andrew's Cemetery
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Hexham
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Hagenda0717CommunityEngage

HEXHAM TOWN COUNCIL

MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING HELD ON 7 JUNE 2017

339.	PRESENT: Councillor T G E Gillanders in the Chair and Councillors T Cessford, R Hull, Mrs D Bell, Mrs C Hanley, S Ball and T Pearson.
340.	CHAIRMAN: It was AGREED Councillor T G E Gillanders be re-elected Committee Chairman.
341.	MEMBERS: It was noted the 2017/18 Committee members are Councillors T G E Gillanders, S Ball, Mrs D Bell, T Cessford, T Pearson, Mrs C Hanley, R Hull, Mrs C R Homer and T Dodds.
342.	APOLOGIES FOR ABSENCE: were received from Councillors Mrs C R Homer and T Dodds.
343.	MINUTES of the meeting held on 22 March 2017, having been circulated, were AGREED.
344.	MATTERS ARISING: <ul style="list-style-type: none">a. ADDITIONAL CHRISTMAS LIGHTS (minute 334b refers). It was NOTED that additional lights have been purchased and a new tender agreed. It was also noted that the 2017 Christmas Lights Switch-On event will be on Friday 24 November.b. HEXHAM IN BLOOM (minute 336 refers). It was NOTED that the planter has been refilled and is at Battle Hill.c. NORTHUMBERLAND DAY (minute 329 refers). It was NOTED that the Abbey had thanked the Council for contributing £300 towards the cost of banners and bunting for the Abbey event, and AGREED that the Council will consider further involvement in Northumberland Day 2018.
345.	DECLARATIONS OF INTEREST: No declarations of interest were made.
346.	REMEMBRANCE DAY SUB-COMMITTEE: It was AGREED to receive and note the minutes of the Sub-Committee meeting held on 22 March 2017.
347.	REMEMBRANCE DAY SUB-COMMITTEE: It was agreed the membership of the Sub-Committee would be Councillors T G E Gillanders, S Ball, Mrs D Bell, T Cessford, T Pearson, Mrs C Hanley, R Hull and T Dodds and lay members P Clark, D M Coates, G Robinson, P Robson and T Robson.
348.	HEXHAM CHRISTMAS MARKET: A request from Hexham Community Partnership to fund the provision of the stage (and sound system and two technicians) and also to fund Core Music's fee to arrange and

	organize a music programme was considered. After consideration it was AGREED to make a donation of £1000.00 towards the cost of the stage and £500.00 for the fee to Core Music.
349.	TWO WAY RADIOS: A suggestion to buy two way radios to support community events was considered. After consideration, it was AGREED not to support this.
350.	QUATRE BRAS ALLOTMENTS: A request from the Quatre Bras Allotment Association to provide funding for the purchase of two large benches/tables for use at the community plot was considered. After consideration, it was AGREED to contribute £250.00.
351.	RED ENSIGN FLAG: A request from Seafarers UK for the Council to fly the Red Ensign for Merchant Navy Day on 3 September 2017 was considered. It was AGREED not to do this in 2017 but research the cost of a flagpole and the possibility of siting a flagpole in the Abbey Fusiliers' Garden.
352.	SELE PLAY AREA: Proposals for refurbishing the Sele play area, including the provision of inclusive equipment, were considered. It was AGREED to research this further before making a decision.
353.	CHRISTMAS LIGHTS: The costs of the infrastructure required for the proposed Christmas lights were noted. It was AGREED to go ahead with this work.
354.	NEXT MEETING: It was AGREED that the next Committee meeting will be held on 26 July 2017 at 7.00pm in the Council Office, St Andrew's Cemetery, Hexham.

Action Log

Research the cost of a flagpole and the possibility of siting it in the Abbey Fusiliers' Garden.	Clerk
Further research ideas for the Sele play area	Councillor Cessford and Clerk

Chairman

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).

2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.

HEXHAM TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL COMMUNITY ENGAGEMENT
REMEMBRANCE DAY SUB-COMMITTEE MEETING HELD ON 7 JUNE 2017

203.	PRESENT: Councillor T G E Gillanders in the Chair and Councillors T Cessford, T Pearson, Mrs D Bell, Mrs C Hanley, R Hull and S Ball together with Mr P Robson, Mr T Robson and Mr G Robinson.
204.	CHAIRMAN: It was AGREED Councillor T G E Gillanders be elected Sub-Committee Chairman.
205.	APOLOGIES FOR ABSENCE: were received from Councillor Mrs C R Homer.
206.	MINUTES of the meeting held on 22 March 2017, having been circulated, were confirmed.
207.	MATTERS ARISING: <ul style="list-style-type: none"> a. MEMORIAL 10K (minute 197 and action log refers). It was noted that there had been no reply from Tynedale Harriers to a second email and so AGREED not to pursue this. b. REMEMBRANCE DAY TIMINGS (minute 199 and action log refers). It was NOTED that the new Regimental Sgt Major is John Bulmer and that there will be a meeting with him approximately a week before Remembrance Day. Mr T Robson will also attend this meeting. The draft timings for 2017 were also noted. c. PASSCHENDAELE (action log refers). It was AGREED to consider this further. d. ABBEY PARK DRAINAGE (minute 201 and action log refers). It was NOTED that there is no drain in the park but to pursue drainage work/solutions with Northumberland County Council.
208.	DECLARATIONS OF INTEREST: No declarations of interest were made.
209.	DIARY DATES. <ul style="list-style-type: none"> a. War Graves Remembrance ceremony – 11 November 2017 b. Laying of a poppy wreath at the Hexham Hospital Chapel War memorial – 11 November 2017 c. Remembrance Sunday Parade and Service of Remembrance – 12 November 2017 d. Armed Forces Day – 24 June 2018.
210.	NEXT MEETING: It was AGREED that the next Sub-Committee meeting will be held on 26 July 2017 at 6.30pm in the Council Office, St Andrew's Cemetery, Hexham.

Action Log

Consider 2017 format – Passchendaele?	Councillor Gillanders
Contact NCC again re: Abbey Park drainage	Clerk

Chairman