

## **HEXHAM TOWN COUNCIL**

**I HEREBY GIVE NOTICE THAT** a meeting of the Hexham Town Council Town Plan 2020 Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Monday 9 October 2017 at 6.30pm when the following items will be discussed:

### **A G E N D A**

1. To agree the Committee Chairman.
2. To note Committee members are Councillors S Ball, T Cessford, T Pearson, J M Graham, Mrs C Hanley, T Dodds and T G E Gillanders.
3. Apologies for absence.
4. To receive minutes of the Town Plan 2020 Committee meeting held on 18 April 2017, enclosed.
5. Matters arising, if any.
6. Councillors' declarations of interest (see enclosed).
7. To receive update report from the Economy, Heritage and Tourism Working Group by Councillor Gillanders.
8. To receive update report from the Health, Wellbeing and Leisure Working Group by Councillor Gillanders.
9. To receive update by Councillor Cessford on the Market Place project (minute 166 refers).
10. To recommend the 2018/2019 Committee budget.
11. To agree a date and time for the next Committee meeting.
12. Any urgent matters at the Chairman of the meeting's discretion. (*Matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins.*)

Jane Kevan  
Town Clerk  
3 October 2017

Hexham Town Council  
Council Office  
St Andrew's Cemetery  
West Road  
Hexham  
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Hagenda107TownPlan2020Committee

**HEXHAM TOWN COUNCIL**  
**MINUTES OF THE TOWN PLAN 2020 COMMITTEE MEETING HELD ON**  
**18 APRIL 2017**

160.	PRESENT: Councillor T Cessford in the Chair and Councillors T G E Gillanders and T Robson.
161.	APOLOGIES FOR ABSENCE were received from Councillors D Clegg, P E Oliver and Dr Mrs N F Rose.
162.	MINUTES of the Committee meeting held 17 January 2017, having been circulated, were AGREED.
163.	MATTERS ARISING: <ul style="list-style-type: none"> <li>a. WOOL TRADE EVENT (action log refers): It was noted that this event has been arranged by Hexham Abbey for Northumberland Day.</li> <li>b. CHAREWAY UPDATE (action log refers): It was noted that ISOS is now Karbon Homes Limited and that an update is still required.</li> <li>c. CURRENT STATUS OF THE COMMITTEE (minute 158 and action log refers): It was noted that the Clerk had drafted a short report.</li> </ul>
164.	DECLARATIONS OF INTEREST: There were no declarations of interest made.
165.	WORKING GROUPS PROGRESS REPORTS: <ul style="list-style-type: none"> <li>a. ECONOMY, ARTS AND HERITAGE. A written report provided by Councillor Gillanders, attached to these minutes, was noted. The history of the working group, and the achievement of its short-term and long-term objectives, was noted and the recommendation to place the group in abeyance until such time as the incoming Council sees fit to reactivate it was AGREED.</li> <li>b. HEALTH, WELLBEING AND LEISURE. Councillor Dr Rose was not present but an update from her on Dementia Friendly Hexham moving forward and also on Tyne Green was NOTED. It was further noted that trails from Tyne Green, for example relating to fitness or heritage, are possible and that there may be outdoor sport funding available for sports or outdoor gym equipment at Tyne Green. It was also noted that the two Edible Hexham tubs are likely to be placed in Battle Hill and Back Street.</li> </ul>
166.	MARKET PLACE PROJECT: It was noted that Sustrans has provided four possible design proposals and that further public meetings will be held. Sustrans is to be re-engaged to complete the project and it was noted that there will be further joint funding from Northumberland County Council.
167.	NEXT MEETING: It was AGREED that the date of the next Committee meeting is to be confirmed.

Chairman.....

**Action Log**

Contact Karbon Homes Limited for Chareway update	Councillor Dr Rose
Check with Highways that an Edible Hexham tub may be placed in Back Street (emailed 19/4/17)	Clerk

## **HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST**

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:

1. "I have a disclosable pecuniary interest  
in..... (for example:) Agenda item 3,  
Planning application number 13/1234".  
(NOTE: Code of Conduct paragraphs 11&15 apply).
2. "I have a disclosable personal interest  
in..... (for example:) Agenda item 4,  
Grant aid application by Hexham Youth Initiative  
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.

**HEXHAM TOWN COUNCIL**  
**TOWN PLAN 2020 COMMITTEE 2018/2019 BUDGET**

The Committee has to consider and agree the Committee budget for the year 1 April 2018 to 31 March 2019. This budget will be amalgamated with other Committee budgets so that the Finance & General Purposes Committee can consider this (combined) Council budget in order to present a recommended budget to the Council.

Council will agree a 2018/2019 budget and its required precept on 8 January 2018.

The sum in the “2018/19 Draft Budget” column below is an initial suggestion for the Committee to consider.

<b>TOWN PLAN 2020 COMMITTEE</b>	<b>2017/18 Agreed Budget</b>	<b>2017/18 Spent at 30/9/2017</b>	<b>2018/19 Estimated at 31/3/18</b>	<b>2018/19 Draft Budget</b>	<b>Ref.</b>
Town Plan 2010 Development Reserve	20000	19325	27825	5000	5500
<b>TOTAL</b>	<b>20000</b>	<b>19325</b>	<b>27825</b>	<b>5000</b>	