

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Town Plan 2020 Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Monday 22 October 2018 at 6.00pm when the following items will be discussed:

A G E N D A

1. To agree the Committee Chairman.
2. To note Committee members are Councillors S Ball, T Cessford, T Pearson, J M Graham, Mrs C Hanley, T Dodds and T G E Gillanders.
3. Apologies for absence.
4. To receive minutes of the Town Plan 2020 Committee meeting held on 9 October 2017, enclosed.
5. Matters arising, if any.
6. Councillors' declarations of interest (see enclosed).
7. To receive update report from the Economy, Heritage and Tourism Working Group by Councillor Gillanders.
8. To receive update report from the Health, Wellbeing and Leisure Working Group by Councillor Gillanders.
9. To receive update by Councillor Cessford on the Market Place project (minute 176 refers).
10. To recommend the 2019/2020 Committee budget.
11. To agree a date and time for the next Committee meeting.
12. Any urgent matters at the Chairman of the meeting's discretion. (*Matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins.*)



Jane Kevan
Town Clerk
16 October 2018

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
NE46 3RR
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www.hexhamtowncouncil.gov.uk
Hagenda1018TownPlan2020Committee

HEXHAM TOWN COUNCIL
MINUTES OF THE TOWN PLAN 2020 COMMITTEE MEETING HELD ON
9 OCTOBER 2017

168.	PRESENT: Councillor T Cessford in the Chair and Councillors T G E Gillanders, T Dodds, T Pearson and S Ball.
169.	COMMITTEE CHAIRMAN: It was AGREED Councillor T Cessford be re-elected Committee Chairman.
170.	COMMITTEE MEMBERS: It was noted the Committee members are Councillors T Cessford, T G E Gillanders, S Ball, T Pearson, J M Graham, Mrs C Hanley and T Dodds.
171.	No APOLOGIES FOR ABSENCE were received.
172.	MINUTES of the Committee meeting held 18 April 2017, having been circulated, were AGREED.
173.	MATTERS ARISING: CHAREWAY UPDATE (minute 163b and action log refers): It was noted that an update is still required. Councillors T Cessford and T G E Gillanders will make a site visit and Councillor Gillanders will discuss this at a meeting with Karbon on 16 October.
174.	DECLARATIONS OF INTEREST: There were no declarations of interest made.
175.	WORKING GROUPS PROGRESS REPORTS: ECONOMY, HERITAGE AND TOURISM AND HEALTH, WELLBEING AND LEISURE. Councillors Cessford and Gillanders advised and the Committee NOTED/AGREED the following: <ul style="list-style-type: none"> a) The Economy, Heritage and Tourism Working Group is in abeyance. b) The Health, Wellbeing and Leisure Working Group was working on projects such as Dementia Friendly Hexham and signage, the latter taken on by Hexham BID. A fitness trail at Tyne Green is also being planned and Councillor Dodds suggested a bouldering wall be considered as part of this. c) The Working Groups will not be reconstituted and all relevant matters will be considered by the Committee. d) The Town Plan is to remain a working document. e) The Hexham Town Visitor Network Group has not met for over a year but Councillor Dodds would like to represent the Town Council when the Group next meets.
176.	MARKET PLACE PROJECT: It was noted that there have been various consultation events and the Stickyworld website regarding Sustrans' four possible design proposals. Of these, three retained some parking and one did not. A partial trial will be required before any plan can proceed. Councillor Cessford has written an article that will be in the next Hex-Press advising that two designs will be subject to further consultation and that in early 2018 there will be a trial closure of Hallstile Bank for two to three months.

177.	2018/19 COMMITTEE BUDGET: the Committee AGREED the following draft Committee budget.					
	TOWN PLAN 2020 COMMITTEE	2017/18 Agreed Budget	2017/18 Spent at 30/9/2017	2017/18 Estimated at 31/3/18	2018/19 Draft Budget	Ref.
	Town Plan 2010 Development Reserve	20000	19325	27825	20000	5500
	TOTAL	20000	19325	27825	20000	
178.	NEXT MEETING: It was AGREED that the date of the next Committee meeting is to be confirmed.					

Chairman.....

Action Log

Contact Karbon Homes Limited for Chareway update	Councillor Gillanders
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HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).
2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.

HEXHAM TOWN COUNCIL
TOWN PLAN 2020 COMMITTEE 2018/2019 BUDGET

The Committee has to consider and agree the Committee budget for the year 1 April 2019 to 31 March 2020. This budget will be amalgamated with other Committee budgets so that the Finance & General Purposes Committee can consider this (combined) Council budget in order to present a recommended budget to the Council.

Council will agree a 2019/2020 budget and its required precept on 14 January 2019.

The sum in the "2019/20 Draft Budget" column below is an initial suggestion for the Committee to consider.

TOWN PLAN 2020 COMMITTEE	2018/19 Agreed Budget	2018/19 Spent at 30/9/2018	2018/19 Estimated at 31/3/19	2019/20 Draft Budget	Ref.
Town Plan 2010 Development Reserve	20000	-9600	0	10000	5500
TOTAL	20000	-9600	0	10000	

It should also be noted that the Council, in addition to agreeing the current year's budget, agreed to carry forward £14,000 that was not spent in 2017/18.