

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Community Engagement Remembrance Day Sub-Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Wednesday 14 November 2018 at 6.30pm when the following items will be discussed:

A G E N D A

1. Apologies for absence.
2. To confirm minutes of the Hexham Town Council Community Engagement Remembrance Day Sub-Committee meeting held on 17 October 2018, enclosed.
3. Matters arising.
4. Councillors' declarations of interest (see enclosed).
5. Debriefing on Remembrance events 2018.
6. To agree a date and time for the next meeting.
7. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).



Jane Kevan
Town Clerk
8 November 2018

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
NE46 3RR
01434 609575
clerk@hexhamtowncouncil.gov.uk
Hagenda1118CERemembrance

HEXHAM TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL COMMUNITY ENGAGEMENT
REMEMBRANCE DAY SUB-COMMITTEE MEETING HELD ON 17 OCTOBER
2018

275.	PRESENT: Councillors T G E Gillanders, R Hull, T Cessford, C Hanley, D Bell, S Ball, T Pearson and T Dodds together with Mr T Robson, Mr D M Coates and Mr G Robinson.
276.	APOLOGIES FOR ABSENCE were received from Councillor Homer, Mr P Clark and Mr P Robson.
277.	MINUTES of the meeting held on 5 September 2018, having been circulated, were confirmed.
278.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none"> a. 1918 CENTENARY CELEBRATION (minute 269e and action log refers). It was noted that the “Tommy Silhouette” is currently displayed on West Road but is not very visible. It was AGREED to move it to the mini roundabout at Rotary Way and to keep it displayed until Christmas. b. WILFRID GIBSON POEM (minute 271 and action log refers). It was noted that to date there has been no response to the letter sent to QEHS and it was AGREED to email the letter to the school. c. TIMETABLE (minute 271 and action log refers). It was AGREED to check the NCC road closure sign is placed in Market Street rather than Beaumont Street and to request the Northumbrian Piper to play a greater variety of music.
279.	DECLARATIONS OF INTEREST: No declarations of interest were made.
280.	<p>DIARY DATES.</p> <ul style="list-style-type: none"> a. War Graves Remembrance ceremony – 10.15am on 10 November 2018. b. Remembrance Sunday Parade – 11 November 2018 c. Laying of a poppy wreath and event at the Hexham Hospital Chapel War Memorial – 2.00pm on 11 November 2018. d. Service of Remembrance – 3.00pm on 11 November 2018. e. Anzac Day – 25 April 2019. f. Battle of Britain Day – 7 July 2019 (to be confirmed). 11.00am at the RAF window Hexham Abbey.
281.	NEXT MEETING: It was AGREED that the next Sub-Committee meeting will be held on Wednesday 14 November 2018 at 6.30pm in the Council Office, St Andrew’s Cemetery, Hexham.

Action Log

Move the Tommy silhouette (minute 278a)	Operations Manager
Email the letter to QEHS regarding reading (minute 278b)	Clerk
Check the road closure signage (minute 278c)	Clerk
Contact the Northumbrian Piper (minute 278c)	Clerk

Chairman

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).

2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.