

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Community Engagement Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Wednesday 30 January 2019 at 6.00pm when the following matters will be considered:

A G E N D A

1. Apologies for absence.
2. To receive minutes of the Community Engagement Committee meeting held 14 November 2018, enclosed.
3. Matters arising (if any).
4. Councillors' declarations of interest (see enclosed).
5. Debrief on the Christmas Lights Switch-On event.
6. To consider collaborative work to improve Hexham Market.
7. To consider the Hex-Press.
8. To consider Social Media.
9. To consider a Hexham Bellman.
10. To consider Northumberland winning the Best UK Holiday County Destination and how this provides a platform to promote tourism in Hexham.
11. To consider a Christmas/New Year event.
12. To agree exclusion of the public during consideration of agenda item 13.
13. To consider quotes received to redesign the Town Council website (see enclosed).
14. To agree a date and time for the next meeting.
15. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).



Jane Kevan
Town Clerk
24 January 2019

Hexham Town Council
Council Office
St Andrew's Cemetery
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Hexham
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Hagenda0119CommunityEngagement

HEXHAM TOWN COUNCIL

**MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING HELD
ON 14 NOVEMBER 2018**

460.	PRESENT: Councillor T Pearson in the Chair and Councillors R Hull, S Ball, C Hanley and T Cessford.
461.	APOLOGIES FOR ABSENCE were received from Councillors Gillanders, Homer and Bell.
462.	MINUTES of the meeting held on 17 October 2018, having been circulated, were AGREED.
463.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none">a. SELE PLAY AREA PLAQUE (minute 450b and action log refers). It was noted that a plaque has been made and will be put in the play area very soon.b. BANDSTAND (minute 450c and action log refers). It was noted that the County Council has confirmed that the electrics are tested regularly.c. CLEANING MACHINE ROUTES (minute 450d and action log refers). It was noted that Councillor Gillanders and the Clerk had met with David Hunt, that the Town Centre is cleaned every weekday morning, and that the Operator's hours are 6.30am to 2.30pm (2.00pm on Fridays). Maps showing the sweeping routes and Operator's comments were also noted.d. HEXHAM CALENDAR (minute 454 and action log refers). It was noted that Hexham Community Partnership (HCP) had already received a quote for printing these (£516 + VAT for 300), and were considering a photo competition and listing events and activities throughout 2020 where the dates are known sufficiently in advance.e. TAKE PRIDE IN HEXHAM (minute 456 and action log refers). It was noted that HCP will plan a week's cleaning in March/April and September in 2019; plan to apply to Northumbrian Water for Hexham to become a refill town; may promote Hexham tote bags to replace plastic bags; will identify landlords and agents of buildings requiring work; and will support Visit Hexham through businesses and social media.f. CHARTER FOR TREES, WOODS AND PEOPLE (minute 457 and action log refers). It was AGREED to encourage Transition Tynedale to consider setting up a branch.
464.	DECLARATIONS OF INTEREST: No declarations of interest were made.
465.	MINUTES of the meeting of the Remembrance Day Sub-Committee held on 17 October 2018, having been circulated, were AGREED.

466.	CHRISTMAS LIGHTS SWITCH-ON EVENT: It was noted that there has been no response from Courtney Hadwin's agent. It was AGREED to have some sort of PA equipment for Santa at both the bandstand and Christmas tree. It was also AGREED to consider the provision of Christmas lights in 2019 for the Community Centre and premises in Gilesgate.
467.	HEX-PRESS: It was AGREED to put this on the agenda for the next meeting.
468.	NEXT MEETING: It was AGREED that the next Committee meeting will be held on 30 January 2019 at 6.30pm in the Council Office, St Andrew's Cemetery, Hexham.

Action Log

Contact Transition Tynedale regarding the Charter for Trees, Woods and People (minute 463f)	Clerk
Arrange PA equipment for the Christmas Lights Switch-on (minute 466)	Operations Manager, Clerk and Councillor Cessford
Discuss additional lighting possibilities at the Community Centre/Gilesgate with Millennium Quest (minute 466)	Clerk
Put Hex-Press on the next agenda	Clerk

Chairman

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).
2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.