

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Community Engagement Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Monday 4 March 2019 at 6.00pm when the following matters will be considered:

A G E N D A

1. Apologies for absence.
2. To receive minutes of the Community Engagement Committee meeting held 30 January 2019, enclosed.
3. Matters arising (if any).
4. Councillors' declarations of interest (see enclosed).
5. To consider collaborative work to improve Hexham Market.
6. To consider a Hexham benchmarking survey (information sent to Committee members on 26 February).
7. To agree a date and time for the next meeting.
8. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).



Jane Kevan
Town Clerk
26 February 2019

Hexham Town Council
Council Office
St Andrew's Cemetery
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Hexham
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Hagenda0319CommunityEngagement

HEXHAM TOWN COUNCIL

**MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING HELD
ON 30 JANUARY 2019**

469.	PRESENT: Councillor T Pearson in the Chair and Councillors R Hull, S Ball, C Hanley, D Bell and T Cessford.
470.	APOLOGIES FOR ABSENCE were received from Councillor Gillanders.
471.	MINUTES of the meeting held on 14 November 2018, having been circulated, were AGREED.
472.	MATTERS ARISING: a. TAKE PRIDE IN HEXHAM (minute 463 refers). It was noted that the work relating to identifying landlords and agents of buildings in Hexham is being carried out by the Hexham Hub. b. CHRISTMAS LIGHTS (minute 466 and action log refers). It was noted that Millennium Quest suggested four columns in Market Street/Gilesgate be added for the 2019 display. This was AGREED.
473.	DECLARATIONS OF INTEREST: No declarations of interest were made.
474.	DEBRIEF ON THE CHRISTMAS LIGHTS SWITCH-ON EVENT: It was AGREED that the event had been very successful but to hire barriers for both sides of the road in the future. It was also AGREED to have the lights in the park switched on between October and February/March from this year, as "winter lights" (and to publicise this), but for them to be switched off during daylight hours except when the Christmas lights are also lit; and to consider having a lantern procession or other additional activities such as the sale of mulled wine.
475.	HEXHAM MARKET: It was AGREED to defer consideration of this until the invited NCC officers are available to attend.
476.	HEX-PRESS: It was noted that the next edition is due to be published in March and there should be a link from the Council website. It was AGREED to arrange a meeting with Hexham Community Partnership to review the nature and purpose of the Hex-Press, as it should be a vehicle for Council and community news, and to note there will be a new editor in due course.
477.	SOCIAL MEDIA: After consideration, it was AGREED that at least one Councillor should attend a related course before any further action but also to see if any local resident may be willing to help.
478.	HEXHAM BELLMAN: Councillor Ball advised that he had discussed this

	with the Courant which will feature related publicity in the spring. It was AGREED to also arrange a meeting with the Hexham History Society.
479.	TOURISM IN HEXHAM: It was noted that the Community Partnership is putting together a tourism plan but AGREED that the Council wishes to be closely involved.
480.	CHRISTMAS/NEW YEAR EVENT: It was AGREED that all members of the Committee should consider this, and for this to be discussed with the Community Partnership.
481.	EXCLUSION of THE PUBLIC: It was resolved and AGREED in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted, namely consideration of reports relating to redesigning the Town Council website and commercial sensitivity, it is advisable in the public interest that the public and press be temporarily excluded from the meeting and they were requested to withdraw.
482.	WEBSITE: Three quotes were considered and it was AGREED to accept the quote from ITC Digital Service to redesign the Council website.
483.	The meeting was reopened to the public.
484.	NEXT MEETING: It was AGREED that the next Committee meeting will be held on Monday 4 March 2019 at 6.00pm in the Council Office, St Andrew's Cemetery, Hexham.

Action Log

Advise Millennium Quest regarding the additional lighting at the Community Centre/Gilesgate and of the "winter lights" and need for a timer (minutes 472b and 474)	Clerk
Publicise the "winter lights" (minute 474)	Clerk
Contact Sele First School PTA regarding mulled wine, etc (minute 474)	Councillor Pearson
Put Hexham Market on the next agenda (minute 475)	Clerk
Arrange a pre-March edition of the Hex-Press meeting with HCP (minute 476)	Clerk
Research if any local resident may be able to assist with social media (minute 477)	All
Arrange a meeting with the Hexham History Society (minute 478)	Councillor Mrs Hanley
Consider a Christmas/New Year event (minute 480)	All
Contact ITC Digital (minute 482)	Clerk

Chairman

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).
2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.