

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Community Engagement Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Tuesday 7 May 2019 at 6.00pm when the following matters will be considered:

A G E N D A

1. Apologies for absence.
2. To receive minutes of the Community Engagement Committee meeting held 4 March 2019, enclosed.
3. Matters arising (if any).
4. Councillors' declarations of interest (see enclosed).
5. To consider proposals for the new website.
6. To agree a date and time for the next meeting.
7. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).



Jane Kevan
Town Clerk
30 April 2019

Hexham Town Council
Council Office
St Andrew's Cemetery
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Hexham
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Hagenda0519CommunityEngagement

HEXHAM TOWN COUNCIL

**DRAFT MINUTES OF THE TOWN COUNCIL COMMUNITY ENGAGEMENT
COMMITTEE MEETING HELD ON 4 MARCH 2019**

485.	PRESENT: Councillor T Pearson in the Chair and Councillors T G E Gillanders, R Hull, D Bell and T Cessford.
486.	APOLOGIES FOR ABSENCE were received from Councillors C Hanley, S Ball, T Dodds and C R Homer
487.	MINUTES of the meeting held on 30 January 2019, having been circulated, were AGREED.
488.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none">a. CHRISTMAS LIGHTS (minutes 472b and 474 and action log refers). It was noted that Millennium Quest has been advised as agreed, and publicity on “winter lights” will be required in early autumn.b. SELE FIRST SCHOOL PTA (minute 474 and action log refers). It was noted that the school management committee are open to the idea and will come back with some proposals.c. HEX-PRESS (minute 476 and action log refers). It was noted that a new editor has volunteered and it was AGREED that Councillors Hull and Pearson would be the nominated members on the editorial board.d. SOCIAL MEDIA (minute 477 and action log refers). It was noted that both Councillors Hull and Pearson were awaiting further courses to be made available. It was AGREED that Councillor Cessford would contact QEHS to see if they could assist.e. HEXHAM BELLMAN (minute 478 and action log refers). In the absence of Councillors Ball and Hanley this matter was deferred.f. CHRISTMAS/NEW YEAR EVENT (minute 480 and action log refers). This matter was deferred.g. WEBSITE (minute 482 and action log refers). It was noted that ITC Digital has started work on a new website.h. TAKE PRIDE IN HEXHAM (minutes 463 and 472 (a) refers). It was noted that the next litter pick will be held in April and it was AGREED that Hexham Town Council would provide a team to assist on the afternoon of the 3rd April.
489.	DECLARATIONS OF INTEREST: No declarations of interest were made.
490.	HEXHAM MARKET: Greg Gavin, NCC Head of Neighbourhood Services, advised that all the markets across the County were struggling to get traders. Various initiatives had been tried in different towns and the County Council wished to work with the respective town councils and other stakeholders to improve the situation. The need to

	provide different types of market was discussed along with the desirability to both provide “specialist” markets and the need to clear away all supporting vehicles. It was AGREED that he would revert to the committee with some proposals to improve the situation.
491.	HEXHAM BENCHMARKING SURVEY: It was noted that NCC are considering proposals to carry out similar surveys across the county; one at the beginning of the summer and a further one at the end. It was AGREED to seek further information from NCC before making a decision.
492.	REGENERATION OF HEXHAM. Councillor Hull’s proposal to hold a morning of brainstorming in a process known as Open Space Technology was discussed. This would require a facilitator and a budget of over £1,000. It was AGREED to seek further options.
493.	HEXHAM IN BLOOM. It was noted that the judges would be visiting the town on 24 th April and it was AGREED to provide transport for them on the day.
494.	TASTE IN HEXHAM. It was noted that LOCALiQ were in talks with the Town Council about organising a food fair on 13/14 th September.
493.	NEXT MEETING: It was AGREED that the next Committee meeting will be held on Wednesday 8 th May 2019 at 6.00pm in the Council Office, St Andrew’s Cemetery, Hexham.

Action Log

Publicise the “winter lights” (minute 488a)	Clerk
Social Media (minute 488(d) refers). Contact QEHS to seek possible assistance.	Councillor Cessford
Contact NCC about benchmarking (minute 491 refers).	Councillor Cessford
Further information required about a day of Open Space Technology (minute 492 refers)	Councillor Hull
Arrange transport for the judges of Hexham in Bloom (minute 493 refers).	Councillor Gillanders

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).

2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.