

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Town Plan 2020 Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Tuesday 17 January 2017 at 6.30 PM when the following items will be discussed:

A G E N D A

1. Apologies for absence.
2. To receive minutes of the Town Plan 2020 Committee meeting held on 24 October 2016, enclosed.
3. Matters arising, if any.
4. Councillors' declarations of interest (see memorandum enclosed).
5. To receive update report from the Economy, Heritage and Tourism Working Group by Cllr T G E Gillanders.
6. To receive update report from the Health, Wellbeing and Leisure Working Group by Cllr Dr. Mrs. N F Rose.
7. To agree a date and time for the next Committee meeting.
8. Any urgent matters at the Chairman of the meeting's discretion. (*Matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins.*)

Jane Kevan
Clerk Designate
11 January 2017

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
NE46 3RR
01434 609575
www.hexhamtowncouncil.gov.uk
Hagenda0117TownPlan2020Committee

HEXHAM TOWN COUNCIL
MINUTES OF THE TOWN PLAN 2020 COMMITTEE MEETING HELD ON
24 OCTOBER 2016

143.	PRESENT: Councillor T Cessford in the Chair and Councillors T G E Gillanders, D Clegg and Dr Mrs K F Rose.
144.	APOLOGIES FOR ABSENCE were received from Cllr T Robson and P E Oliver.
145.	MINUTES of the Committee meeting held 23 August 2016, having been circulated, were AGREED.
146.	MATTERS ARISING: There were no matters arising.
147.	DECLARATIONS OF INTEREST: There were no declarations of interest made.
148.	<p>WORKING GROUPS PROGRESS REPORTS:</p> <p>a. ECONOMY, ARTS AND HERITAGE. Councillor Gillanders advised and the Committee NOTED/AGREED the following:</p> <ol style="list-style-type: none"> (1) The application to AECOM for technical support for the Hexham Neighbourhood Plan had been successful. (2) He and Councillor Cessford will meet with Marion Schooler, HCP Manager, regarding future meetings about new events in the town, tourism promotion, etc. (3) The BID is being asked to absorb "Totally Locally". (4) The BID is to consider signage and access to the town centre with HTC and NCC. (5) The BID manager has been appointed and the Hexham Business Forum will wind up. Mike Rowson is the working group contact on the BID Board. (6) Following the TIC move to the Queen's Hall, the Wentworth site could be developed by a budget hotel chain. (7) Viability of the Queen's Hall will continue to be monitored. (8) NCC will be asked to state the completion date for refurbishment of the Abbey store. (9) The War Memorial Trust Grants Scheme pre-application was accepted and will be pursued. (10) Responsibility for the protection and maintenance of historic buildings has been transferred to the Built Environment and Transport Working Group but this group will continue to monitor buildings such as Hexham House, Hadrian House and the Old Swimming Pool. (11) Responsibility for arts has been transferred to the Health, Wellbeing and Leisure Working Group. (12) The Town Council will continue to support Taste Tynedale. (13) The opportunity to hold a commemorative event for the anniversary of the Hexham Riots will be considered by the Community Engagement Committee.

	<p>(14) A celebration of Hexham's close historical relationship with the wool trade will be explored with HCP.</p> <p>(15) The group will continue to identify suitable parking sites in Hexham.</p> <p>b. HEALTH, WELLBEING AND LEISURE. Councillor Dr Rose advised and the Committee noted the following:</p> <p>(1) The Heritage Lottery Fund grant application for the Fish Pass viewing area project had been rejected, although it may be submitted again.</p> <p>(2) Councillors Dr Rose and Cessford had met with Katherine Glen from ISOS to discuss improvements at Chareway and she would contact her to check on progress.</p> <p>(3) Progress on Hexham becoming a Dementia Friendly Town included a meeting organized by the Alzheimer's Society; plans for the Abbey to open a memory café in the new year; and talks for a noticeboard at St Mary's dedicated to information on what is going on locally. Rosemary Theobalds will contact other local churches to see if they are willing to also have information boards. It was AGREED that Councillor Cessford will contact Lorraine Dewison at Active Northumberland and Councillor Dr Rose will contact Kathy Keadie and Sam Talbot.</p>																		
149.	<p>MARKET PLACE PROJECT: Councillor Cessford advised that the stickyworld website was now closed and all meetings had been held. It is now up to Sustrans to consider the responses and prepare a set of design briefs / themes which will be presented for further public consultation in spring 2017.</p>																		
150.	<p>2017/2018 COMMITTEE BUDGET: the Committee AGREED the following draft Committee budget.</p> <table border="1" data-bbox="284 1294 1401 1473"> <thead> <tr> <th>TOWN PLAN 2020 COMMITTEE</th> <th>1617 Agreed budget</th> <th>1617 Spent at 300916</th> <th>1617 Estimated at 310317</th> <th>17/18 Draft Budget</th> <th>Reference</th> </tr> </thead> <tbody> <tr> <td>Town Plan 2020 Development Reserve</td> <td>20000</td> <td>10000</td> <td>20000</td> <td>10000</td> <td>5500</td> </tr> <tr> <td>TOTALS</td> <td>20000</td> <td>10000</td> <td>20000</td> <td>10000</td> <td></td> </tr> </tbody> </table>	TOWN PLAN 2020 COMMITTEE	1617 Agreed budget	1617 Spent at 300916	1617 Estimated at 310317	17/18 Draft Budget	Reference	Town Plan 2020 Development Reserve	20000	10000	20000	10000	5500	TOTALS	20000	10000	20000	10000	
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151.	<p>NEXT MEETING: It was AGREED the next Committee meeting will be held on Tuesday 17 January 2017 at 6.30pm in the Council Office, St Andrew's Cemetery, Hexham.</p>																		

Chairman.....

Action Log

Contact Marion Schooler to arrange meeting (done 25.10.16)	Deputy Clerk
Contact NCC for completion date of Abbey store (done 25.10.16)	Councillor Cessford
List Hexham Riots anniversary event on the Community Engagement Committee agenda (done for 8.2.17 meeting)	Deputy Clerk
Explore possible wool trade event with HCP	Councillor Gillanders
Contact ISOS for Chareway update	Councillor Dr Rose
Contact Lorraine Dewison regarding Hexham being a Dementia Friendly Town (done 25.10.16)	Councillor Cessford
Contact Kathie Keadie and Sam Talbot regarding Hexham being a Dementia Friendly Town	Councillor Dr Rose

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... [for example:-] Agenda item 3,
Planning application number 13/1234".
[NOTE: Code of Conduct paragraphs 11&15 apply].
2. "I have a disclosable personal interest
in..... [for example:-] Agenda item 4,
Grant aid application by Hexham Youth Initiative
[NOTE: Code of Conduct paragraph 13 applies].

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of [A] pecuniary interest and [B] other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

[NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.]

Derick Tiffin,
Clerk of the Council
1 February 2013