

HEXHAM TOWN COUNCIL

I HEREBY GIVE YOU NOTICE that a meeting of the Council will be held in the Conference Room, Dene Park House, Corbridge Road, Hexham NE46 1HN on Monday 6 March 2017 at 6.45pm, when the following items will be discussed:

A G E N D A

1. Council to hear questions from Hexham residents regarding matters on the agenda or relating to Hexham.
2. Apologies for absence.
3. To agree minutes of the Town Council meeting held 6 February 2017, enclosed.
4. Matters arising, if any.
5. Mayor's announcements.
6. Declarations of interest (see memorandum enclosed).
7. To agree accounts for payment (list enclosed).
8. To consider any correspondence received.
9. A short presentation by Brian Massey on "The Torch Centre".
10. Councillor T Cessford proposal: "That Hexham Town Council write to Northumberland County Council to ask them to change their decision to stop advertising, and public notices, in the Hexham Courant instead of now concentrating it in the Alnwick based Northumberland Gazette".
11. Any urgent matters at the Chairman of the meeting's discretion.
(Matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk of the Council before the meeting begins.)

Jane Kevan
Clerk Designate
28 February 2017

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
NE46 3RR
Tel: 01434 609575
[Email: clerk@hexhamtowncouncil.gov.uk](mailto:clerk@hexhamtowncouncil.gov.uk)
www.hexhamtowncouncil.gov.uk
Hagenda0317

HEXHAM TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD ON 6 FEBRUARY 2017

6855.	<p>PUBLIC QUESTIONS: OLD SWIMMING POOL AND HADRIAN HOUSE. A resident noted that, at the December 2016 Full Council meeting, Mrs Dewison, Hexham Town Champion, had stated that the same potential buyer was interested in both these properties. As a “sold” sign is now on the pool, she asked if the Town Council knew anything about this. It was AGREED to contact Mrs Dewison for information and advise the resident in writing, copying the information to all Councillors.</p>
6856.	<p>JANUARY COUNCIL MEETING: Councillor T G E Gillanders, the Deputy Town Mayor, then opened the Council meeting. Present were Councillors T Robson, Mrs C R Homer, J V R Hare, M R Allan, J M Graham, Dr N F Rose, D Clegg, D Kennedy and S Ball.</p>
6857.	<p>APOLOGIES FOR ABSENCE were received from Councillors T Cessford, Mrs C Hanley, P E Oliver and G C Ferguson.</p>
6858.	<p>MINUTES: The minutes of the Town Council meeting held on 9 January 2017, having been circulated, were AGREED.</p>
6859.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none">a. HEXHAM PEDESTRIAN SIGNS (Minute 6848b refers). It was noted that the Planning & Infrastructure Committee had agreed it was not currently in a position to commit to this but had agreed to invite Paul Nichol from Active Northumberland to a meeting.b. RESIDENTS PERMIT PARKING PLACES AT ST MAIDENS WALK (Minute 6848c refers). It was noted that Northumberland County Council had considered all responses and a double yellow line will be raised, together with a small no waiting area around the bend.c. EVENTS IN HEXHAM (Minute 6845b refers). It was noted that the Mayor/Town Council could write to Hexham Community Partnership as the majority of volunteers are members. It was also noted that there are other volunteers who are not members and that there had been a related feature in the Hexham Courant.
6860.	<p>DEPUTY MAYOR’S ANNOUNCEMENTS. Councillor Gillanders advised the meeting that he had no announcements:</p>
6861.	<p>DECLARATIONS OF INTEREST: No declarations of interest were made.</p>
6862.	<p>ACCOUNTS FOR PAYMENT: It was AGREED to authorise payments in accordance with the list that had been circulated and attached to the</p>

	agenda.
6863.	<p>CORRESPONDENCE RECEIVED. <i>(Note: wherever possible, all communications addressed to the Council are circulated to Councillors for information as and when received.)</i></p> <ul style="list-style-type: none"> a. DESIGN VISION FOR NORTHUMBERLAND: Councillors had been circulated information on a design vision document for the County that will inform the future design policy framework. It was noted that a related questionnaire will be considered by the Planning and Infrastructure Committee at its meeting on 10 February. b. PRE-APPLICATION ADVICE PROTOCOL: Councillors had been circulated information on agreement by Northumberland County Council that an assessment will be made by the Principal Planning Officer when allocating minor pre-application enquiries and that where appropriate Town and Parish Councils will be consulted. c. NORTHUMBRIAN WATER WORK AT TYNE GREEN: Councillors had been circulated information on work that will take place between 20 February and 20 July. d. PARKING RESTRICTIONS AT RYE TERRACE: Councillors had been circulated information about proposed no waiting at any time parking restrictions at Rye Terrace and noted this will be considered by the Planning and Infrastructure Committee at its meeting on 10 February. e. NEON ARTS: Councillors had been circulated information on INHABIT, a Hexham Performance Art Project Week, taking place between 4 and 12 February. f. WEST COMMUNITY SAFETY HUB: Councillors had been circulated information about the next meeting on 13 February. g. ST CUTHBERT'S CLOSE: It was noted that the Strategic Planning Committee at County Hall would be considering an application for the construction of 38 elderly persons' apartments, with associated parking, at St Cuthbert's Close on 7 February. It was further noted that Councillors Gillanders and Robson would speak at this meeting. h. HEATHERGATE COUNTRY PARK, LOWGATE: It was noted that the Strategic Planning Committee at County Hall would be considering an application to vary the planning conditions on 7 February. It was further noted that Councillor Kennedy would speak at this meeting
6864.	RISK ASSESSMENT FOR 2016/17: The revised risk assessment attached to the agenda was considered and it was AGREED to approve and adopt it.
6865.	NEXT MEETING: The next meeting of the Council will be held on 6 March 2017 at 6.45pm at Dene Park House, Corbridge Road, Hexham.

Chairman

Signed as a correct record of the minutes of the meeting held on 6 February 2017.

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors must use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... [for example:-] Agenda item 3,
Planning application number 14/1234".
[NOTE: Code of Conduct paragraphs 11&15 apply].
2. "I have a disclosable personal interest
in..... [for example:-] Agenda item 4,
Grant aid application by Hexham Youth Initiative
[NOTE: Code of Conduct paragraph 13 applies].

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of [A] pecuniary interest and [B] other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

[NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.]

Derick Tiffin,
Clerk of the Council

HEXHAM TOWN COUNCIL
ACCOUNTS FOR PAYMENT 6 MARCH 2017

Payments are authorised by LGA 1972 s14, 144, 145, 214 or 215 or PCA 1957

Payee	Detail	Amount	VAT	Net	Cheque number	Ref.
Safe and Secure 24	Alarm systems 24 hour monitoring	15.60	2.60	13.00	DD	7380
CNH Industrial	Tractor HP	644.00	0	644.00	DD	7315
HSBC	Bank charges (January)	28.30	0	28.30	DD	5060
Malthurst Ltd	Diesel (Feb)	171.69	28.62	143.07	Visa	7310
EE & T Mobile	Accounts (Feb)	197.18	32.86	164.32	DD	5010
Extra Energy Limited	Cemetery account	610.48	101.75	508.73	DD	7370
Extra Energy Limited	Floodlights account	772.46	128.74	643.72	DD	7450
NCC (wages and PAYE)	February	13278.16	0	13278.16	108677	6020
NCC (pension fund)	February	2422.02	0	2422.02	108677	6030
NCC (payroll admin fee)	7 payslips @ £4.167	35.00	5.83	29.17	108677	6020
Tesco	Rechargeable batteries for the office phones	19.98	3.33	16.65	Visa	5040
WCB Building Services Limited	Rebuild storage bay for Abbey floodlights	540.00	90.00	450.00	108656	7450
Trees Please Ltd	Trees for woodland burial area (balance owed)	938.17	156.36	781.81	108657	7330
Stokoe Rodger	Bookkeeping services to 31 December 2016	432.00	72.00	360.00	108658	6000
Hutchinson Environmental Solutions Ltd	Desludge of sewage treatment equipment	264.00	0	264.00	108659	7380
Derek's Shoe Bar	2 spare keys for the Cemetery gate padlock	10.50	1.75	8.75	108660	7315
Purdy's Skip Hire	Cemetery skip	245.00	40.83	204.17	108661	7330
Top Signs	Noyon town twinning plaque	66.00	11.00	55.00	108662	7870

Living North Ltd	Christmas Market notice	270.00	45.00	225.00	108663	5130
Phoenix Eye Ltd	Christmas Market security	510.30	85.05	425.25	108664	5130
West End Garage	Pickup brake repairs	515.04	85.84	429.20	108665	7320
Philip Sewell	Milk account	48.28	0	48.28	108666	6010
Ludman Planning	N/Plan charges to 19/2/17	1410.00	0	1410.00	108667	5600
Ecoffins UK LLP	10 bamboo caskets	2130.00	355.00	1775.00	108668	7340
Top Signs	4 cemetery woodland area notices	72.00	12.00	60.00	108669	7330
Down to Earth Garden Centre	Bedding plants	24.00	0	24.00	108670	7120
Viking	Paper, envelopes	53.21	8.87	44.34	108671	5030
Viking	Hand towels, air fresheners	17.88	2.98	14.90	108671	7330
Hexham Community Partnership	Donation towards 2016 Christmas Market stage	1500.00	0	1500.00	108672	5130
Northumberland Community Voluntary Action	Donation	100.00	0	100.00	108673	6066
Ponteland Town Council	Subsidy for Bus Service 74	150.00	0	150.00	108674	6066
David Dixon Garden Machinery	Cable ties	1.68	0.28	1.40	108675	7315
David Dixon Garden Machinery	Latex gloves	5.19	0.87	4.32	108675	7300
David Dixon Garden Machinery	Sharpen Husqvarna blades	25.00	4.17	20.83	108675	7320
David Dixon Garden Machinery	Sharpen Kawasaki blades	25.00	4.17	20.83	108675	7320
J T Dove Ltd	Concrete sand	2.76	0.46	2.30	108676	
Transfer	To premises repair/maintain (7380)	6000.00	0	6000.00	Transfer	5100
Transfer	To contingency fund (5100)	7500.00	0	7500.00	Transfer	5130
TOTALS		41050.88	1280.36	39770.52		

HEXHAM TOWN COUNCIL
MAYOR'S ALLOWANCE – ACCOUNTS FOR PAYMENT 6 MARCH 2017

Payee	Detail	Amount	VAT	Net	Cheque number	Ref.
Balance b/f		2491.49				
Hexham Town Twinning Association	Annual subscription	12.00	0	12.00	108655	5080
Balance fwd				2479.49		

HEXHAM TOWN COUNCIL – INCOME – FEBRUARY 2016

Credit from	Detail	Amount	Invoice reference	Date	Ref.
Various	Cemetery charges	3780.00	HDW2017/10	010217	4010
Various	Cemetery charges	1129.00	HDW2017/11	070217	4010
Various	Cemetery charges	473.00	HD2016/77	070217	4010
Various	Cemetery charges	1178.00	HD2017/12	080217	4010
Various	Cemetery charges	589.00	HD2017/13	090217	4010
Various	Cemetery charges	945.00	HDW2017/14	100217	4010
Various	Cemetery charges	2074.00	HDW2017/15	130217	4010
Various	IT Equipment	67.50		150217	5040
Various	Cemetery charges	1213.00	HDW2017/16	170217	4010
Various	Cemetery charges	773.00	HDW2017/17	230217	4010
Various	Cemetery charges	3780.00	HDW2017/18	230217	4010
SLCC	Membership refund	25.00		270217	6095
Transfer	From premises repair maintain (5100)	6000.00		280217	7380
Transfer	From support for town events (5130)	7500.00		280217	5100
TOTAL		29526.50			

Hexham Neighbourhood Plan 2016/17

(As at 28 February 2017)

Income	Expense (net)	Detail	Date	Cheque No.	Balance
£8678.00		Groundwork UK Grant	29/4/16		£8678.00
	£188.00	Parish Online	6/5/16	107775	£8490.00
	£120.00	Hire of Great Hall 20/4/16	6/5/16	107776	£8370.00
	£108.00	NCC Colour Prints of Maps for Forum	10/5/16	107783	£8262.00
	£1351.25	Planning Consultant Fee	31/3-19/5/16	108406	£6910.75
	£94.50	Hexham Courant (Housing Survey Notice)	9/6/16	108420	£6816.25
	£1057.50	Planning Consultant Fee	20/5-19/6/16	108465	£5758.75
	£5.00	Coloured printer paper	19/7/16	108451	£5753.75
	£705.00	Planning Consultant Fee	20/6-19/7/16	108465	£5048.75
	£169.80	Hexham Courant (Forum 6 Notices)	15 & 22/7	108473	£4878.95
	£352.50	Planning Consultant Fee	19/7-19/8/16	108508	£4526.45
	£2820.00	Planning Consultant Fee	19/8-19/10/16	108558	£1706.45
	£169.80	Hexham Courant (Forum 7 Notices)	14 & 21/10/16	108563	£1536.65
	£120.00	Hire of Great Hall 26/10/16	9/11/16	108578	£1416.65
	£2820.00	Planning Consultant fee	19/10- 19/11/16	108599	-£1403.35
	£1400.00	Planning Consultant fee	19/11- 19/12/16	108627	-£2803.35
	£940.00	Planning Consultant fee	19/12/16- 19/01/17	108646	-£3743.35
	£195.60	Hexham Courant (Forum 8 notices)	13 & 20/1/17	108647	-£3938.95
	£1410.00	Planning Consultant fee	19/1-19/2/17	108667	-£5348.95

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Transfer	To premises repair/maintain (7380)	6000.00	0	6000.00	Transfer	5100
Transfer	To contingency fund (5100)	7500.00	0	7500.00	Transfer	5130
TOTALS		41050.88	1280.36	39770.52		

HEXHAM TOWN COUNCIL
MAYOR'S ALLOWANCE – ACCOUNTS FOR PAYMENT 6 MARCH 2017

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Balance b/f		2491.49				
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Balance fwd				2479.49		

HEXHAM TOWN COUNCIL – INCOME – FEBRUARY 2016

Credit from	Detail	Amount	Invoice reference	Date	Ref.
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Various	Cemetery charges	1129.00	HDW2017/11	070217	4010
Various	Cemetery charges	473.00	HD2016/77	070217	4010
Various	Cemetery charges	1178.00	HD2017/12	080217	4010
Various	Cemetery charges	589.00	HD2017/13	090217	4010
Various	Cemetery charges	945.00	HDW2017/14	100217	4010
Various	Cemetery charges	2074.00	HDW2017/15	130217	4010
Various	IT Equipment	67.50		150217	5040
Various	Cemetery charges	1213.00	HDW2017/16	170217	4010
Various	Cemetery charges	773.00	HDW2017/17	230217	4010
Various	Cemetery charges	3780.00	HDW2017/18	230217	4010
SLCC	Membership refund	25.00		270217	6095
Transfer	From premises repair maintain (5100)	6000.00		280217	7380
Transfer	From support for town events (5130)	7500.00		280217	5100
TOTAL		29526.50			

Hexham Neighbourhood Plan 2016/17

(As at 28 February 2017)

Income	Expense (net)	Detail	Date	Cheque No.	Balance
£8678.00		Groundwork UK Grant	29/4/16		£8678.00
	£188.00	Parish Online	6/5/16	107775	£8490.00
	£120.00	Hire of Great Hall 20/4/16	6/5/16	107776	£8370.00
	£108.00	NCC Colour Prints of Maps for Forum	10/5/16	107783	£8262.00
	£1351.25	Planning Consultant Fee	31/3-19/5/16	108406	£6910.75
	£94.50	Hexham Courant (Housing Survey Notice)	9/6/16	108420	£6816.25
	£1057.50	Planning Consultant Fee	20/5-19/6/16	108465	£5758.75
	£5.00	Coloured printer paper	19/7/16	108451	£5753.75
	£705.00	Planning Consultant Fee	20/6-19/7/16	108465	£5048.75
	£169.80	Hexham Courant (Forum 6 Notices)	15 & 22/7	108473	£4878.95
	£352.50	Planning Consultant Fee	19/7-19/8/16	108508	£4526.45
	£2820.00	Planning Consultant Fee	19/8-19/10/16	108558	£1706.45
	£169.80	Hexham Courant (Forum 7 Notices)	14 & 21/10/16	108563	£1536.65
	£120.00	Hire of Great Hall 26/10/16	9/11/16	108578	£1416.65
	£2820.00	Planning Consultant fee	19/10- 19/11/16	108599	-£1403.35
	£1400.00	Planning Consultant fee	19/11- 19/12/16	108627	-£2803.35
	£940.00	Planning Consultant fee	19/12/16- 19/01/17	108646	-£3743.35
	£195.60	Hexham Courant (Forum 8 notices)	13 & 20/1/17	108647	-£3938.95
	£1410.00	Planning Consultant fee	19/1-19/2/17	108667	-£5348.95

HEXHAM TOWN COUNCIL

I HEREBY GIVE YOU NOTICE that a meeting of the Council will be held in the Conference Room, Dene Park House, Corbridge Road, Hexham NE46 1HN on Monday 6 March 2017 at 6.45pm, when the following items will be discussed:

A G E N D A

1. Council to hear questions from Hexham residents regarding matters on the agenda or relating to Hexham.
2. Apologies for absence.
3. To agree minutes of the Town Council meeting held 6 February 2017, enclosed.
4. Matters arising, if any.
5. Mayor's announcements.
6. Declarations of interest (see memorandum enclosed).
7. To agree accounts for payment (list enclosed).
8. To consider any correspondence received.
9. A short presentation by Brian Massey on "The Torch Centre".
10. Councillor T Cessford proposal: "That Hexham Town Council write to Northumberland County Council to ask them to change their decision to stop advertising, and public notices, in the Hexham Courant instead of now concentrating it in the Alnwick based Northumberland Gazette".
11. Any urgent matters at the Chairman of the meeting's discretion.
(Matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk of the Council before the meeting begins.)

Jane Kevan
Clerk Designate
28 February 2017

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
NE46 3RR
Tel: 01434 609575
[Email: clerk@hexhamtowncouncil.gov.uk](mailto:clerk@hexhamtowncouncil.gov.uk)
www.hexhamtowncouncil.gov.uk
Hagenda0317

HEXHAM TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD ON 6 FEBRUARY 2017

6855.	<p>PUBLIC QUESTIONS: OLD SWIMMING POOL AND HADRIAN HOUSE. A resident noted that, at the December 2016 Full Council meeting, Mrs Dewison, Hexham Town Champion, had stated that the same potential buyer was interested in both these properties. As a “sold” sign is now on the pool, she asked if the Town Council knew anything about this. It was AGREED to contact Mrs Dewison for information and advise the resident in writing, copying the information to all Councillors.</p>
6856.	<p>JANUARY COUNCIL MEETING: Councillor T G E Gillanders, the Deputy Town Mayor, then opened the Council meeting. Present were Councillors T Robson, Mrs C R Homer, J V R Hare, M R Allan, J M Graham, Dr N F Rose, D Clegg, D Kennedy and S Ball.</p>
6857.	<p>APOLOGIES FOR ABSENCE were received from Councillors T Cessford, Mrs C Hanley, P E Oliver and G C Ferguson.</p>
6858.	<p>MINUTES: The minutes of the Town Council meeting held on 9 January 2017, having been circulated, were AGREED.</p>
6859.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none">a. HEXHAM PEDESTRIAN SIGNS (Minute 6848b refers). It was noted that the Planning & Infrastructure Committee had agreed it was not currently in a position to commit to this but had agreed to invite Paul Nichol from Active Northumberland to a meeting.b. RESIDENTS PERMIT PARKING PLACES AT ST MAIDENS WALK (Minute 6848c refers). It was noted that Northumberland County Council had considered all responses and a double yellow line will be raised, together with a small no waiting area around the bend.c. EVENTS IN HEXHAM (Minute 6845b refers). It was noted that the Mayor/Town Council could write to Hexham Community Partnership as the majority of volunteers are members. It was also noted that there are other volunteers who are not members and that there had been a related feature in the Hexham Courant.
6860.	<p>DEPUTY MAYOR’S ANNOUNCEMENTS. Councillor Gillanders advised the meeting that he had no announcements:</p>
6861.	<p>DECLARATIONS OF INTEREST: No declarations of interest were made.</p>
6862.	<p>ACCOUNTS FOR PAYMENT: It was AGREED to authorise payments in accordance with the list that had been circulated and attached to the</p>

	agenda.
6863.	<p>CORRESPONDENCE RECEIVED. <i>(Note: wherever possible, all communications addressed to the Council are circulated to Councillors for information as and when received.)</i></p> <ul style="list-style-type: none"> a. DESIGN VISION FOR NORTHUMBERLAND: Councillors had been circulated information on a design vision document for the County that will inform the future design policy framework. It was noted that a related questionnaire will be considered by the Planning and Infrastructure Committee at its meeting on 10 February. b. PRE-APPLICATION ADVICE PROTOCOL: Councillors had been circulated information on agreement by Northumberland County Council that an assessment will be made by the Principal Planning Officer when allocating minor pre-application enquiries and that where appropriate Town and Parish Councils will be consulted. c. NORTHUMBRIAN WATER WORK AT TYNE GREEN: Councillors had been circulated information on work that will take place between 20 February and 20 July. d. PARKING RESTRICTIONS AT RYE TERRACE: Councillors had been circulated information about proposed no waiting at any time parking restrictions at Rye Terrace and noted this will be considered by the Planning and Infrastructure Committee at its meeting on 10 February. e. NEON ARTS: Councillors had been circulated information on INHABIT, a Hexham Performance Art Project Week, taking place between 4 and 12 February. f. WEST COMMUNITY SAFETY HUB: Councillors had been circulated information about the next meeting on 13 February. g. ST CUTHBERT'S CLOSE: It was noted that the Strategic Planning Committee at County Hall would be considering an application for the construction of 38 elderly persons' apartments, with associated parking, at St Cuthbert's Close on 7 February. It was further noted that Councillors Gillanders and Robson would speak at this meeting. h. HEATHERGATE COUNTRY PARK, LOWGATE: It was noted that the Strategic Planning Committee at County Hall would be considering an application to vary the planning conditions on 7 February. It was further noted that Councillor Kennedy would speak at this meeting
6864.	RISK ASSESSMENT FOR 2016/17: The revised risk assessment attached to the agenda was considered and it was AGREED to approve and adopt it.
6865.	NEXT MEETING: The next meeting of the Council will be held on 6 March 2017 at 6.45pm at Dene Park House, Corbridge Road, Hexham.

Chairman

Signed as a correct record of the minutes of the meeting held on 6 February 2017.

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors must use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... [for example:-] Agenda item 3,
Planning application number 14/1234".
[NOTE: Code of Conduct paragraphs 11&15 apply].
2. "I have a disclosable personal interest
in..... [for example:-] Agenda item 4,
Grant aid application by Hexham Youth Initiative
[NOTE: Code of Conduct paragraph 13 applies].

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of [A] pecuniary interest and [B] other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

[NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.]

Derick Tiffin,
Clerk of the Council

HEXHAM TOWN COUNCIL
ACCOUNTS FOR PAYMENT 6 MARCH 2017

Payments are authorised by LGA 1972 s14, 144, 145, 214 or 215 or PCA 1957

Payee	Detail	Amount	VAT	Net	Cheque number	Ref.
Safe and Secure 24	Alarm systems 24 hour monitoring	15.60	2.60	13.00	DD	7380
CNH Industrial	Tractor HP	644.00	0	644.00	DD	7315
HSBC	Bank charges (January)	28.30	0	28.30	DD	5060
Malthurst Ltd	Diesel (Feb)	171.69	28.62	143.07	Visa	7310
EE & T Mobile	Accounts (Feb)	197.18	32.86	164.32	DD	5010
Extra Energy Limited	Cemetery account	610.48	101.75	508.73	DD	7370
Extra Energy Limited	Floodlights account	772.46	128.74	643.72	DD	7450
NCC (wages and PAYE)	February	13278.16	0	13278.16	108677	6020
NCC (pension fund)	February	2422.02	0	2422.02	108677	6030
NCC (payroll admin fee)	7 payslips @ £4.167	35.00	5.83	29.17	108677	6020
Tesco	Rechargeable batteries for the office phones	19.98	3.33	16.65	Visa	5040
WCB Building Services Limited	Rebuild storage bay for Abbey floodlights	540.00	90.00	450.00	108656	7450
Trees Please Ltd	Trees for woodland burial area (balance owed)	938.17	156.36	781.81	108657	7330
Stokoe Rodger	Bookkeeping services to 31 December 2016	432.00	72.00	360.00	108658	6000
Hutchinson Environmental Solutions Ltd	Desludge of sewage treatment equipment	264.00	0	264.00	108659	7380
Derek's Shoe Bar	2 spare keys for the Cemetery gate padlock	10.50	1.75	8.75	108660	7315
Purdy's Skip Hire	Cemetery skip	245.00	40.83	204.17	108661	7330
Top Signs	Noyon town twinning plaque	66.00	11.00	55.00	108662	7870

Living North Ltd	Christmas Market notice	270.00	45.00	225.00	108663	5130
Phoenix Eye Ltd	Christmas Market security	510.30	85.05	425.25	108664	5130
West End Garage	Pickup brake repairs	515.04	85.84	429.20	108665	7320
Philip Sewell	Milk account	48.28	0	48.28	108666	6010
Ludman Planning	N/Plan charges to 19/2/17	1410.00	0	1410.00	108667	5600
Ecoffins UK LLP	10 bamboo caskets	2130.00	355.00	1775.00	108668	7340
Top Signs	4 cemetery woodland area notices	72.00	12.00	60.00	108669	7330
Down to Earth Garden Centre	Bedding plants	24.00	0	24.00	108670	7120
Viking	Paper, envelopes	53.21	8.87	44.34	108671	5030
Viking	Hand towels, air fresheners	17.88	2.98	14.90	108671	7330
Hexham Community Partnership	Donation towards 2016 Christmas Market stage	1500.00	0	1500.00	108672	5130
Northumberland Community Voluntary Action	Donation	100.00	0	100.00	108673	6066
Ponteland Town Council	Subsidy for Bus Service 74	150.00	0	150.00	108674	6066
David Dixon Garden Machinery	Cable ties	1.68	0.28	1.40	108675	7315
David Dixon Garden Machinery	Latex gloves	5.19	0.87	4.32	108675	7300
David Dixon Garden Machinery	Sharpen Husqvarna blades	25.00	4.17	20.83	108675	7320
David Dixon Garden Machinery	Sharpen Kawasaki blades	25.00	4.17	20.83	108675	7320
J T Dove Ltd	Concrete sand	2.76	0.46	2.30	108676	
Transfer	To premises repair/maintain (7380)	6000.00	0	6000.00	Transfer	5100
Transfer	To contingency fund (5100)	7500.00	0	7500.00	Transfer	5130
TOTALS		41050.88	1280.36	39770.52		

HEXHAM TOWN COUNCIL
MAYOR'S ALLOWANCE – ACCOUNTS FOR PAYMENT 6 MARCH 2017

Payee	Detail	Amount	VAT	Net	Cheque number	Ref.
Balance b/f		2491.49				
Hexham Town Twinning Association	Annual subscription	12.00	0	12.00	108655	5080
Balance fwd				2479.49		

HEXHAM TOWN COUNCIL – INCOME – FEBRUARY 2016

Credit from	Detail	Amount	Invoice reference	Date	Ref.
Various	Cemetery charges	3780.00	HDW2017/10	010217	4010
Various	Cemetery charges	1129.00	HDW2017/11	070217	4010
Various	Cemetery charges	473.00	HD2016/77	070217	4010
Various	Cemetery charges	1178.00	HD2017/12	080217	4010
Various	Cemetery charges	589.00	HD2017/13	090217	4010
Various	Cemetery charges	945.00	HDW2017/14	100217	4010
Various	Cemetery charges	2074.00	HDW2017/15	130217	4010
Various	IT Equipment	67.50		150217	5040
Various	Cemetery charges	1213.00	HDW2017/16	170217	4010
Various	Cemetery charges	773.00	HDW2017/17	230217	4010
Various	Cemetery charges	3780.00	HDW2017/18	230217	4010
SLCC	Membership refund	25.00		270217	6095
Transfer	From premises repair maintain (5100)	6000.00		280217	7380
Transfer	From support for town events (5130)	7500.00		280217	5100
TOTAL		29526.50			

Hexham Neighbourhood Plan 2016/17

(As at 28 February 2017)

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