

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Community Engagement Remembrance Day Sub-Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Wednesday 25 October 2017 at 6.30pm when the following items will be discussed:

A G E N D A

1. Apologies for absence.
2. To confirm minutes of the Hexham Town Council Community Engagement Remembrance Day Sub-Committee meeting held on 14 September 2017, enclosed.
3. Matters arising.
4. Councillors' declarations of interest (see enclosed).
5. To agree a date and time for the next meeting.
6. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).

Jane Kevan
Town Clerk
19 October 2017

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
NE46 3RR
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clerk@hexhamtowncouncil.gov.uk
Hagenda1017CERemembrance

HEXHAM TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL COMMUNITY ENGAGEMENT
REMEMBRANCE DAY SUB-COMMITTEE MEETING HELD ON 14 SEPTEMBER
2017

220.	PRESENT: Councillor T G E Gillanders in the Chair and Councillors T Cessford, T Pearson, R Hull and S Ball together with Mr T Robson, Mr D M Coates and Mr G Robinson.
221.	APOLOGIES FOR ABSENCE: were received from Mr P Robson and Mr P Clark and Councillors Mrs D Bell, Mrs C R Homer, Mrs C Hanley and T Dodds.
224.	MINUTES of the meeting held on 26 July 2017, having been circulated, were confirmed.
225.	MATTERS ARISING: <ul style="list-style-type: none"> a. WREATH LAYING AT WAR MEMORIAL ON 17 SEPTEMBER (minute 218b refers). It was NOTED that this is at 11.45am. b. ABBEY PARK DRAINAGE (minute 214b and action log refers). It was noted that the Clerk has contacted Northumberland County Council on several occasions without getting a response and it was AGREED to pursue this. c. WAR MEMORIAL (minute 216 and action log refers). It was NOTED that the War Memorials Trust has offered a grant of up to £3,300.00 and that no comments or objections have been received in respect of the application for listed building consent for the refurbishment of the memorial
226.	DECLARATIONS OF INTEREST: No declarations of interest were made.
227.	SERVICE OF REMEMBRANCE: It was NOTED that the draft of this is nearly complete, subject to some names being confirmed and an amendment to the Hexham Abbey Choir singing prior to, rather than as, the wreaths are laid.
228.	PLANTING AT THE WAR MEMORIAL: It was NOTED that colourful planting in November would be appreciated.
229.	DIARY DATES. <ul style="list-style-type: none"> a. War Graves Remembrance ceremony – 11 November 2017 b. Laying of a poppy wreath at the Hexham Hospital Chapel War Memorial – 11 November 2017 c. Remembrance Sunday Parade and Service of Remembrance – 12 November 2017 d. Armed Forces Day – 24 June 2018.
230.	NEXT MEETING: It was AGREED that the next Sub-Committee meeting will be held on 25 October 2017 at 6.30pm in the Council

	Office, St Andrew's Cemetery, Hexham.
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Action Log

Pursue response from NCC re: Abbey Park drainage	Clerk
Complete the Service of Remembrance	Clerk
Confirm there will be colourful planting at the War Memorial in November	Clerk

Chairman

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).
2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.