

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Community Engagement Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Wednesday 7 March 2018 at 6.30pm when the following matters will be considered:

A G E N D A

1. Apologies for absence.
2. To receive minutes of the Community Engagement Committee meeting held 31 January 2018 enclosed.
3. Matters arising (if any).
4. Councillors' declarations of interest (see enclosed).
5. To receive minutes of the Community Engagement Remembrance Day Sub-Committee meeting held 21 February 2018 enclosed.
6. To consider the consultations on Education in the West (NCC, circulated to all Councillors on 21 February) and Proposals for Significant changes at QEHS and HMS (Hadrian Learning Trust, circulated to all Councillors on 2 March).
7. To agree a date and time for the next meeting.
8. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).



Jane Kevan
Town Clerk
1 March 2018

Hexham Town Council
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St Andrew's Cemetery
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Hexham
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Hagenda0318CommunityEngagement

HEXHAM TOWN COUNCIL

**MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING HELD
ON 31 JANUARY 2018**

395.	PRESENT: Councillor T G E Gillanders in the Chair and Councillors Hull, Mrs C R Homer and T Pearson.
396.	APOLOGIES FOR ABSENCE: were received from Councillors T Cessford, Mrs C Hanley and S Ball.
397.	MINUTES of the meeting held on 6 December 2017, having been circulated, were AGREED.
398.	MATTERS ARISING: <ul style="list-style-type: none">a. SELE PLAY AREA (minute 389a and action log refers). It was noted that a more comparable quote and further information on the wheelchair trampoline had resulted in S106 Funding being granted and that the refurbishment was complete except for some swing seats due to be installed in early February. It was further noted that the piece of equipment with slides had not been repainted and it was AGREED to pursue this with Kompan Ltd.b. CHRISTMAS LIGHTS (minute 389b refers). It was AGREED that the lights in the Abbey Park which had remained lit should now be switched off.c. TOURISM AND COMMUNICATIONS OFFICER (minute 389e and action log refers). It was noted that Councillor Gillanders has met the new officer and that Councillor Cessford would be asked if he would like to take his place regarding editing the Hex-Press.d. WHEELCHAIR USERS ON REMEMBRANCE DAY (Minute 391 refers). It was noted that Councillor Gillanders has contacted Sam Talbot and will write for a response.
399.	DECLARATIONS OF INTEREST: Councillor Mrs Homer declared that the consultation on the County Council's Voluntary & Community Sector is under her portfolio so she would take no part in agenda item 6.
400.	NORTHUMBERLAND DAY 27 MAY 2018: It was NOTED that the County Council will focus on Northumberland Day at the County Show and also that the Hexham Gathering will be on 26 and 27 May. It was AGREED to have a meeting with Hexham Community Partnership and Hexham Abbey to discuss any other Northumberland Day event.
401.	CONSULTATION ON NORTHUMBERLAND COUNTY COUNCIL'S VOLUNTARY & COMMUNITY SECTOR: It was NOTED that the voluntary sector has an important role and that the Town Council is keen to support the sector and volunteers. It was AGREED that Councillor Hull will complete the survey.

402.	<p>ARMED FORCES DAY 30 JUNE 2018: It was NOTED that 3RHA will attend but cannot confirm details until March but that a climbing wall has been booked; a vintage flypast has been requested; several craft traders have expressed an interest in a stall; that the event is registered on the Armed Forces Day website and that the closing date to apply for a grant is 30 April. It was AGREED to:</p> <ul style="list-style-type: none"> a) Contact Woodhorn and Beamish about having a stand b) Contact the Sealed Knot about possible involvement c) Contact the Cadets and Air Training Corps d) Contact Hexham Abbey about a service e) Contact organisers for a classic car and military vehicle display f) Contact Spadeadam/Boulmer regarding possible RAF involvement.
403.	<p>GREAT EXHIBITION OF THE NORTH: It was NOTED that this event will be launched in Hexham at the Sele on 7 July and that Northumberland County Council has a cultural programme of events between this date and 2 September, with the whole event being between 22 June and 9 September.</p>
404.	<p>NORTH OF TYNE DEVOLUTION CONSULTATION: A draft response was considered and it was AGREED to circulate a slightly revised version to all Councillors to be considered at Full Council on 5 February.</p>
405.	<p>NORDIC VOICES AND HEXHAM ABBEY FESTIVAL: Information on these events was noted and it was AGREED to refer requests for funding to the Finance & General Purposes Committee.</p>
406.	<p>ANNIVERSARY OF THE SUFFRAGETTE MOVEMENT: It was noted that the Women's Local Government Society is inviting nominations for suffrage pioneers to work with local groups to find out more and commemorate them. It was AGREED to refer this to the Hexham Local History Society.</p>
407.	<p>TRIAL CLOSURE OF HALLSTILE BANK: It was noted that the date for this is not yet known and AGREED that Councillor Gillanders will contact Richard McKenzie, Senior Programmes Officer at Northumberland County Council.</p>
408.	<p>NEXT MEETING: It was AGREED that the next Committee meeting will be held on 7 March 2018 at 6.30pm in the Council Office, St Andrew's Cemetery, Hexham.</p>

Action Log

Pursue further paintwork at the Sele play area	Clerk
Arrange for the lights in the Abbey Park to be switched off	Clerk and Operations Manager
Ask Councillor Cessford if he would like to take over from Councillor Gillanders regarding Hex-Press work	Councillor Gillanders
Write to Sam Talbot regarding how wheelchair users may be accommodated near the War Memorial on Remembrance Day	Councillor Gillanders
Complete the Voluntary & Community Sector survey	Councillor Hull
Armed Forces Day: a) Contact Woodhorn and Beamish about having a stand b) Contact the Sealed Knot about possible involvement c) Contact the Cadets and Air Training Corps d) Contact Hexham Abbey about a service e) Contact organisers for a classic car and military vehicle display f) Contact Spadeadam/Boulmer regarding possible RAF involvement.	Clerk Councillor Hull Clerk Clerk Councillor Gillanders Clerk
Revise and circulate a draft response to the North of Tyne Devolution consultation	Councillor Hull and Clerk
Refer Nordic Voices and Hexham Abbey Festival funding requests to the F&GP Committee	Clerk
Refer the Suffragette Movement anniversary request to the Hexham Local History Society	Councillor Gillanders
Contact Richard McKenzie regarding the trial closure of Hallstile Bank	Councillor Gillanders

Chairman

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).

2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.

HEXHAM TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL COMMUNITY ENGAGEMENT
REMEMBRANCE DAY SUB-COMMITTEE MEETING HELD ON 21 FEBRUARY
2018

247.	PRESENT: Councillor T G E Gillanders in the Chair and Councillor Mrs C Hanley together with Mr T Robson, Mr P Robson, Mr M Coates and Mr G Robinson.
248.	APOLOGIES FOR ABSENCE: were received from Councillors Hull, Pearson, Dodds and Cessford.
249.	MINUTES of the meeting held on 15 November 2017, having been circulated, were confirmed (with the addition of apologies for absence from Councillor Mrs Hanley).
250.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none"> a. ARMED FORCES DAY (minute 245 refers). It was NOTED that the event has been registered on the Armed Forces Day website and that the closing date for the grant application to the Ministry of Defence is 30 April; a Battle of Britain memorial flypast has been requested; a climbing wall has been booked; 3RHA will be present; classic cars have been arranged; there will be various stalls; and there will be a service of thanksgiving at Hexham Abbey. It was also NOTED that the Army Cadets are unable to attend but that the Air Cadets will be present and that RAF involvement is being discussed. Contacting the TA was also suggested. b. DIARY DATES (minute 245 refers). It was noted that the Battle of Britain Day event at the RAF window at Hexham Abbey needs to be added. c. ABBEY PARK (action log refers). It was noted that a County Council officer has advised that a raft of concrete may not be laid but that heavy duty flatlay will be laid for wheelchair users.
251.	DECLARATIONS OF INTEREST: No declarations of interest were made.
252.	REMEMBRANCE EVENTS 2018. It was NOTED that there should be a focus on Hexham and the centenary of 1918, with a celebration event.
253.	<p>DIARY DATES.</p> <ul style="list-style-type: none"> a. Armed Forces Day – 30 June 2018. b. Battle of Britain Day – 15 September 2018. 11.00am (to be confirmed) at the RAF window Hexham Abbey. c. War Graves Remembrance ceremony – 10.15am on 10 November 2018 d. Laying of a poppy wreath at the Hexham Hospital Chapel War Memorial – 10 November 2018

	e. Remembrance Sunday Parade and Service of Remembrance – 11 November 2018
254.	NEXT MEETING: It was AGREED that the next Sub-Committee meeting will be held on Wednesday 25 April 2018 at 6.30pm in the Council Office, St Andrew's Cemetery, Hexham.

Action Log

Pursue NCC re: Abbey Park drainage when there is standing water	Councillor Cessford
Send a group email to potential wreath laying organisations in August/September so attending organisations can be confirmed and listed in the Service of Remembrance booklet.	Clerk
Visit the Beaumont Hotel regarding the 2018 lunch	Councillor Gillanders and Clerk
Amend the Service of Remembrance booklet regarding the War Graves Remembrance Ceremony and who attends.	Councillor Gillanders and Clerk
Consider identified issues and amend instructions and procedures accordingly	Sub-Committee and Clerk
Consider a 1918 centenary celebration event and circulate ideas	Councillor Gillanders and Clerk

Chairman