

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Community Engagement Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Wednesday 5 September 2018 at 7.00pm when the following matters will be considered:

A G E N D A

1. Apologies for absence.
2. To receive minutes of the Community Engagement Committee meeting held 13 June 2018, enclosed.
3. Matters arising (if any).
4. Councillors' declarations of interest (see enclosed).
5. To consider a request to erect tipis for a Christmas food and beverage market in Hexham.
6. To consider a "Respect Hexham" campaign.
7. To agree a date and time for the next meeting.
8. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).



Jane Kevan
Town Clerk
30 August 2018

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
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Hagenda0918CommunityEngagement

HEXHAM TOWN COUNCIL

MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING HELD ON 13 JUNE 2018

426.	PRESENT: Councillor T G E Gillanders in the Chair and Councillors R Hull, S Ball, Mrs C Hanley, T Cessford, T Pearson and Mrs D Bell.
427.	CHAIRMAN: It was AGREED that Councillor T Pearson be Committee Chairman.
428.	COMMITTEE MEMBERS: It was NOTED the 2018/19 Committee members are Councillors T G E Gillanders, S Ball, T Dodds, Mrs D Bell, T Cessford, Mrs C Hanley, Mrs C R Homer, T Pearson and R Hull.
429.	APOLOGIES FOR ABSENCE: were received from Councillors Mrs C R Homer and T Dodds.
430.	MINUTES of the meeting held on 25 April 2018, having been circulated, were AGREED.
431.	<p>MATTERS ARISING:</p> <p>a. SELE PLAY AREA (minute 421a and action log refers). It was noted that the Area Manager for Kompan had advised the company had never supplied railings for the wheelchair trampoline. He further advised they would impede with the safety zone so should not be supplied in a public space but could be specified if the trampoline was supervised or part of a walkway. It was AGREED to ask him to look at the sunken surround of the trampoline to see if it is still wheelchair accessible. It was also noted that concern about children climbing a tree immediately outside the play area fence had been referred to the County Council but that a response was needed regarding the possible removal of some branches. It was also noted graffiti had been found on various play equipment that morning and been painted over by Town Council staff. Finally, it was noted that a cheque had been received from the Rotary Club of Hadrian's Wall for inclusive equipment at the Sele play area. It was AGREED that a plaque will be displayed at the play area to acknowledge this.</p> <p>b. ARMED FORCES DAY (minute 421b refers). It was noted that the County Council has made an order for temporary road closures and parking restrictions for the military parade and classic cars procession and that Traffic Management Officers will be present. It was further noted that a balloon modeler and face painter have been booked; that the Fifth Fusiliers are providing an assault course and possibly also a full field kitchen, communications set-up and a medics stand; and that the Dakota flypast will be at 2.45pm. It was AGREED to place a notice in the Courant and to request a feature. It was also AGREED that food premises will be visited regarding vouchers/ a discount for the</p>

	<p>owners of the classic vehicles.</p> <p>c. HEXHAM IN BLOOM (action log). It was noted that transport for the summer judging on 23 July had been booked.</p> <p>d. LITTER PICK (minute 423 and action log refers). It was noted that a successful event had been held on 20 May in the town centre and another one at Priestlands on 10 June.</p> <p>e. BANDSTAND (minute 424 and action log refers). It was noted that Councillor Hull has discussed this at Core Music and that liability insurance needs to be checked.</p>
432.	DECLARATIONS OF INTEREST: No declarations of interest were made.
433.	CLEANING MACHINE: It was AGREED that there should be a meeting in July to discuss routes.
434.	TASTE TYNEDALE: It was noted this will be on 20 and 21 July and AGREED that a meeting with the Event Manager is required before the event.
435.	MEMORIAL BENCH: It was noted that there will be an unveiling and dedication service at the Cemetery at noon on Saturday 7 July for a new bench donated by the North East War Memorial Project with money raised by the WW1 Centenary Ales Campaign and customers of Waitrose, Hexham.
436.	GREAT NORTHUMBERLAND: It was noted that this will be launched in Hexham at 1.00pm on Saturday 7 July.
437.	NEXT MEETING: It was AGREED that the next Committee meeting will be held on 5 September 2018 at 7.00pm in the Council Office, St Andrew's Cemetery, Hexham.

Action Log

Ask Kompan to look at the surround of the wheelchair trampoline	Clerk
Contact NCC about the tree by the Sele play area	Clerk
Arrange a plaque for the Rotary Club of Hadrian's Wall	Clerk and Councillor Gillanders
Place AFD notice in the Courant and request a feature	Clerk
Visit food premises re discount for classic car owners	Councillor Gillanders
Check liability insurance for the bandstand with NCC	Clerk
Arrange a meeting regarding cleaning machine routes	Representatives from NCC and HTC
Arrange a Taste Tynedale meeting	Clerk

Chairman

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).
2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.