

HEXHAM TOWN COUNCIL

I HEREBY GIVE NOTICE THAT a meeting of the Hexham Town Council Community Engagement Remembrance Day Sub-Committee will be held in the Council Office, St Andrew's Cemetery, West Road, Hexham on Tuesday 12 November 2019 at 6.00pm when the following items will be discussed:

A G E N D A

1. Apologies for absence.
2. To confirm minutes of the Hexham Town Council Community Engagement Remembrance Day Sub-Committee meeting held on 3 September 2019, enclosed.
3. Matters arising.
4. Councillors' declarations of interest (see enclosed).
5. Debriefing on Remembrance events 2019.
6. To agree a date and time for the next meeting.
7. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).



Jane Kevan
Town Clerk
6 November 2019

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
NE46 3RR
01434 609575
clerk@hexhamtowncouncil.gov.uk
Hagenda1119CERemembrance

HEXHAM TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL COMMUNITY ENGAGEMENT
REMEMBRANCE DAY SUB-COMMITTEE MEETING HELD ON 3 SEPTEMBER
2019

306.	PRESENT: Councillors R Hull, T G E Gillanders, T Pearson, S Ball, T Cessford, together with Mr J Dumbrell, Mr P Clark, Mr T Robson and Mr G Robinson.
307.	APOLOGIES FOR ABSENCE were received from Councillors C Hanley and D Bell.
308.	MINUTES of the meeting held on 16 July 2019, having been circulated, were AGREED.
309.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none"> A. BATTLE OF BRITAIN DAY (minutes 303a and action log refers). It was noted that Battle of Britain Day will be held at 12pm not 11am on 15 September. B. (minutes 304 and action log refers) It was noted that Mr T Robson had met with Mr P Robson of the Abbey and had made small tweaks to existing plans. C. (minutes 304f and action log refers) It was noted that a new member, Peter Robson, has been found. D. It was noted that Councillor Gillanders has amended the order of service. E. It was noted that a D Day wreath will be laid at the Fusiliers Garden. F. It was noted that the committee had received a complaint about the lack of filled silhouettes around Hexham but that these items were only available to buy in 2018. G. VE Day: Councillor Ball has found a 1940s style 7 piece band for a potential set between 2pm – 4:30pm at the bandstand and will be seeking a budget of £3000 from the Community Engagement committee to fund the proposal.
310.	DECLARATIONS OF INTEREST: No declarations of interest were made.
311.	<p>DIARY DATES.</p> <ul style="list-style-type: none"> a. Battle of Britain Day – 12:00pm on 15 September 2019, at the RAF window Hexham Abbey. b. War Graves Remembrance ceremony – 10.15am on 9 November 2019. c. Laying of a poppy wreath at the Hexham Hospital Chapel War Memorial – 11.45am on 9 November 2019. d. Remembrance Sunday Parade – 10 November 2019. e. St George's Day Parade by the Fifth Fusiliers – 18 April 2020

	<ul style="list-style-type: none"> f. Anzac Day – 25 April 2020. g. VE Day – 8 May 2020. h. Armed Forces Day – 27 June 2020.
312.	NEXT MEETING: It was AGREED that the next Sub-Committee meeting will be held on 12 November at 6.00pm in the Council Office, St Andrew's Cemetery, Hexham.

Action Log

Contact John Alderson and arrange for him to trim overgrown tree branches between the war memorial and Bensons Gate.	Councillor Cessford
Arrange a meeting with Battery Sergeant and Commanding officer, Mr T Robson to be invited.	Councillor Hull and Gillanders
Acquire a history of the battery and the annual report from 3RHA.	Councillor Gillanders
Contact Jonathon Dunn (bugler).	Clerk
Send TR the revised time sheet.	Councillor Gillanders

Chairman

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:-

1. "I have a disclosable pecuniary interest
in..... (for example:) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).

2. "I have a disclosable personal interest
in..... (for example:) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.