



HEXHAM TOWN COUNCIL

I GIVE NOTICE that an online meeting of the Hexham Town Council Town Plan Committee will be held on Wednesday 25 November 2020 at 6.00pm when the following items will be discussed:

A G E N D A

1. Apologies for absence.
2. To receive minutes of the Town Plan Committee meeting held 8 October 2020, enclosed.
3. Matters arising, if any.
4. Declarations of interest (see enclosed).
5. To consider the updated Progress Report and future plans of the Committee.
6. To agree a date and time for the next meeting.
7. Any urgent matters at the Chairman of the meeting's discretion. (*Matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Town Clerk before the meeting begins.*)

A handwritten signature in blue ink, appearing to read 'Jane Kevan'.

Jane Kevan
Town Clerk
19 November 2020

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
NE46 3RR
01434 609575
clerk@hexhamtowncouncil.gov.uk
Hagenda 1120 TownPlanCommittee

HEXHAM TOWN COUNCIL

MINUTES OF THE TOWN PLAN COMMITTEE MEETING HELD ON 8 OCTOBER 2020

197.	PRESENT: Councillor T Pearson in the Chair and Councillors R Hull, S Ball, T G E Gillanders and T Cessford.																		
198.	COMMITTEE CHAIRMAN: It was AGREED that Councillor T G E Gillanders remain the Chairman.																		
199.	COMMITTEE MEMBERS: It was NOTED that the Committee members are Councillors R Hull, S Ball, T G E Gillanders, J M Graham, T Dodds, T Cessford and T Pearson.																		
200.	No APOLOGIES FOR ABSENCE were received.																		
201.	MINUTES of the meeting held on 12 December 2018, having been circulated, were AGREED (it was noted that the last meeting held on 6 February 2020 was inquorate so cancelled).																		
202.	There were no MATTERS ARISING.																		
203.	DECLARATIONS OF INTEREST: No declarations of interest were made.																		
204.	FUTURE PLANS: It was AGREED to update the current plan rather than start a new one, noting related work including the Hexham Neighbourhood Plan, Hexham High Streets Heritage Action Zone and the town recovery plan. Updates to the Vision and Town Plan: Progress and Next Steps document were considered. It was AGREED to delete 3.2 and 3.7 and further update 1.2, 1.6, 2.1, 2.3, 3.1 and 3.11, and add a vision statement at 1.7 and "post Covid care" at 2.6. Updates to 1.3 were also AGREED.																		
205.	2021/22 COMMITTEE BUDGET: The Committee AGREED the following draft Committee budget.																		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">TOWN PLAN COMMITTEE</th> <th style="text-align: center;">2020/21 AGREED BUDGET</th> <th style="text-align: center;">2020/21 SPENT AT 30/9/2020</th> <th style="text-align: center;">2020/21 ESTIMATED AT 31/3/2021</th> <th style="text-align: center;">2021/22 DRAFT BUDGET</th> <th style="text-align: center;">REF.</th> </tr> </thead> <tbody> <tr> <td>Town Plan Development Reserve</td> <td style="text-align: center;">5000 + 63400 carried forward</td> <td style="text-align: center;">0</td> <td style="text-align: center;">50000</td> <td style="text-align: center;">10000</td> <td style="text-align: center;">5500</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">68400</td> <td style="text-align: center;">0</td> <td style="text-align: center;">50000</td> <td style="text-align: center;">10000</td> <td></td> </tr> </tbody> </table>	TOWN PLAN COMMITTEE	2020/21 AGREED BUDGET	2020/21 SPENT AT 30/9/2020	2020/21 ESTIMATED AT 31/3/2021	2021/22 DRAFT BUDGET	REF.	Town Plan Development Reserve	5000 + 63400 carried forward	0	50000	10000	5500	Total	68400	0	50000	10000	
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206.	NEXT MEETING: It was AGREED that the next Committee meeting will be held online on Wednesday 20 January 2021 at 6.00pm.																		

Action Log

Update 1.3, add 2.6 and delete 3.2 and 3.7 (minute 204 refers)	Clerk
Update 1.2, 1.6 and 2.1 (minute 204 refers)	Councillor Hull
Update 2.3 (minute 204 refers)	Councillor Cessford
Update 3.1 (minute 204 refers)	Councillor Gillanders
Update 3.11 (minute 204 refers)	Councillor Pearson

Chairman

HEXHAM TOWN COUNCIL – DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors must use one of the following statements:

1. “I have a disclosable pecuniary interest
in..... (for example) Agenda item 3, Planning
application number 14/1234”.
(**NOTE:** Code of Conduct paragraphs 11&15 apply).

2. “I have a disclosable personal interest
in..... (for example) Agenda item 4, Grant
aid application by Hexham Youth Initiative
(**NOTE:** Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days’ notice must be given for any dispensation request.