



## HEXHAM TOWN COUNCIL

**I GIVE NOTICE** that an online meeting of the Community Engagement Committee will be held online on Thursday 17 June 2021 at 6.00pm when the following matters will be considered:

### **A G E N D A**

1. To agree the Committee Chairman.
2. To note Committee members are Councillors Ball, Cessford, Domingue, Fairless-Aitken, Grennan, Kennedy, Ponsford, Smith and Willisicroft-Ferris.
3. Apologies for absence.
4. To receive minutes of the Community Engagement Committee meeting held 26 April 2021, enclosed.
5. Matters arising (if any).
6. Councillors' declarations of interest (see enclosed).
7. To consider the Royal British Legion centenary.
8. To agree Council representatives on Hexham in Bloom, HexPress, Town Twinning.
9. To consider content for the Hex-press.
10. To consider a Community Engagement Strategy, including attendance at Farmers' Markets and generic email addresses.
11. To consider progressing the Hexham Tourism Strategy and Bellman auditions.
12. To consider speakers for Full Council meetings.
13. To agree a date and time for the next meeting.
14. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).

Jane Kevan  
Town Clerk  
10 June 2021

Hexham Town Council, Council Office, St Andrew's Cemetery, West Road, Hexham NE46 3RR

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Hagenda0621CommunityEngagement

**HEXHAM TOWN COUNCIL**  
**DRAFT MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING**  
**HELD ON 26 APRIL 2021**

673.	PRESENT: Councillor T Pearson in the Chair and Councillors R Hull, S Ball, J Ord, T Cessford, C Hanley, T G E Gillanders, T Dodds.
674.	No APOLOGIES FOR ABSENCE were received.
675.	MINUTES of the meeting held on 1 March 2021, having been circulated, were AGREED.
676.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none"> <li>a. DEFIBRILLATOR (minute 663a refers). It was noted that this has not yet been received although it was ordered in February and paid for in March. It was also noted that a grant towards the cost from the Danny Jones Defibrillator Fund has been received.</li> <li>b. BANDSTAND SEATING (minute 663e and action log refers). It was noted that the County Council is against theatre style seating. It was AGREED to do further checks on additional seating of the same kind as is already there.</li> <li>c. COMMUNITY NOTICEBOARD (minute 663g and action log refers). It was noted that a noticeboard was ordered and has been received and that a listed building consent application for it to be placed next to the Town Council noticeboard is being submitted.</li> <li>d. HEXPRESS (minute 665 and action log refers). It was noted that the Hexpress distribution planned to be delivered in early May had been delayed as requested. The copy deadline is now 14 May and it will be distributed in the week starting 17 June.</li> <li>e. HEXHAM CULTURAL NETWORK (minute 666 and action log refers). It was noted that the Clerk attended the meeting on 2 March and that information on the proposed "Big Day Out" event on 26 June had been sent to all Councillors.</li> <li>f. DRAFT TOURISM STRATEGY (minute 668 and action log refers). It was noted this had been approved by Full Council on 8 March.</li> </ul>
677.	DECLARATIONS OF INTEREST: No declarations of interest were made.
678.	HEXPRESS: It was noted that there was an editorial meeting on 14 April and the next edition will be delivered in mid-June. Potential content was noted and it was AGREED to add features on the Hexham Hoedown project and the Northumberland Respect campaign. It was also AGREED to add information on these on social media. It was further AGREED to have a feature on the organisations who have received Covid-19 funding from the Town Council.

679.	ACTIVE AT HOME AND DEMENTIA FRIENDLY TYNEDALE: The information that had been circulated with the agenda was noted and it was AGREED to add this to social media.
680.	NAMING OF "BUNKER SITE" DEVELOPMENT: It was noted that the Council has been consulted on the proposed "Abbey Retail Park" name and that the County Council has indicated the new access road will be unnamed. This will be considered by the Planning & Infrastructure Committee on 4 May.
681.	EGGER UK COMMERCIAL DIRECTOR: It was noted that Bob Livesey is retiring and AGREED to send a card with the Council's best wishes.
682.	RUBBISH: A problem of rubbish at the Sele was noted, together with leaves in the gutter at Eastgate and how often the estate behind the hospital is cleaned.
683.	DEEP CLEAN IN THE TOWN CENTRE: It was AGREED to check the cost and budget used previously and to refer this to the new Council.
684.	NEXT MEETING: It was AGREED that the next Committee meeting will be held online or at the Cemetery office (to be confirmed) on Tuesday 15 June 2021 at 6.30pm.

### Action Log

Send a thank you for the defibrillator grant (minute 676a)	Clerk
Recontact NCC re the number of additional seats that would be accepted (minute 676b)	Admin Officer
Contact HCP about additional features (and add to social media) and the available space for a funding feature (minute 678)	Clerk and Councillor Ball, Admin Officer
Add info to social media (minute 679)	Admin Officer
Send a card to Mr Livesey (minute 681)	Councillor Hull
Contact NCC regarding Eastgate and the estate behind the hospital (minute 682)	Clerk
Check the previous deep clean cost and budget (minute 683)	Clerk

Chairman .....

## **HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST**

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:

1. "I have a disclosable pecuniary interest  
in..... (for example) Agenda item 3,  
Planning application number 13/1234".  
(NOTE: Code of Conduct paragraphs 11&15 apply).
2. "I have a disclosable personal interest  
in..... (for example) Agenda item 4,  
Grant aid application by Hexham Youth Initiative  
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.