

**DRAFT MINUTES OF THE TOWN COUNCIL PLANNING & INFRASTRUCTURE
COMMITTEE MEETING HELD ON 15 DECEMBER 2021 (5.30-6.40pm)**

1701.	PRESENT: Councillors Ord, Baty, Domingue, Grennan, Hartland and Kennedy.
1702.	There were no APOLOGIES FOR ABSENCE.
1703.	MINUTES of the Committee meeting held 1 December, having been circulated, were AGREED.
1704.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none"> a. OLD GOODS SHED (minute 1692b and action log refers). It was noted that another email has been sent to the Arch Company. b. CEMETERY LODGE (minute 1692c and action log refers). It was AGREED to remove this from the action log. c. EV CHARGING POINTS (minute 1692d and action log refers). It was noted that an update is still required. d. SOLAR PANELS (minute 1692f and action log refers). It was AGREED to remove this from the action log. e. ALLOTMENT SKIPS AND COMPOST BINS (minute 1692g refers). It was noted that this is still to be added to the QBAA noticeboard. f. GROW HEXHAM (minute 1692h and action log refers). It was noted that only a further £20.00 is needed to hit the target, with 14 days to go. g. SUBARU TRIANGLE WILDFLOWER AREA (minute 1692i). It was AGREED to request Hexham Space for Nature to produce two example designs (one inexpensive and one if funds allow). h. BIN REQUESTS (minute 1692j and action log refers). It was noted that confirmation that all the agreed bins have now been sited is still required. i. BENCH REQUEST (minute 1692k and action log refers). It was noted that a bench has now been received and will be sited early next year. It was agreed to add a plaque that the seat has been provided by the Town Council. j. DENE PARK PLAY AREA REPAIRS (minute 1692l and action log refers). It was noted that a quote of £109.70 has been received to replace the springer on the broken piece of equipment and AGREED to buy this. k. SUSTAINABILITY ACTION PLAN (minute 1692m and action log refers). It was noted that no comments have been added to the document uploaded to Google Docs. l. CEMETERY CHARGES (minute 1692n and action log refers). It was AGREED to remove this from the action log. m. SAFE WALKING ROUTES (minute 1692o and action log refers). It was noted that two lollipop person vacancies are being advertised by the County Council, albeit one for the now former Hexham Middle School site. It was AGREED to add a link to this on the Town Council website and that to request that the person for the former

	<p>site be employed at the new one.</p> <p>n. HERITAGE PLAQUES (minute 1694 and action log refers). It was AGREED to fund two plaques at £50.00 each and to check if planning permission is required if replacing an existing plaque.</p> <p>o. HAYDON BRIDGE TO CORBRIDGE CYCLING ROUTE (minute 1695 and action log refers). It was noted that the relevant Parish Councils have been contacted.</p> <p>p. SUSTAINABLE HEXHAM FAIR (minute 1696 and action log refers). It was noted a donation to Hexham Abbey for teas and coffees will be made after the event. It was also noted that Councillor Domingue has purchased some easel boards and will be refunded.</p> <p>q. BEEHIVES (minute 1698b and action log refers). It was noted that the interested party has been advised that no domestic bees may be placed at the Cemetery until wildflower meadows are established in order for there to be enough pollen providers to feed both domestic and wild bees.</p>
1705.	DECLARATIONS OF INTEREST: Councillor Kennedy, as a Member of the NCC Tynedale Local Area Committee (Planning), declared a non-pecuniary interest in all planning applications and took no part in consideration of any of the applications.
1706.	ROOFTOP UPGRADE AT CORNERSTONE 111636, HEXHAM RACECOURSE: It was AGREED to thank Cornerstone for the information and advise it had been noted.
1707.	PROJECTS AND FUNDING OFFICER APPOINTMENT: It was AGREED that all should consider potential projects, etc and that the Committee Chairs will meet to discuss this further.
1708.	WATER SUPPLIER: A quote from Love Energy was considered and it was AGREED to check the current rate before making a decision.
1709.	SUSTAINABILITY ACTION PLAN: It was noted that there were no updates to the Sustainability Action Plan.
1710.	<p>CORRESPONDENCE:</p> <p>a) REQUEST FOR SHREDDER AT QUATRE BRAS ALLOTMENTS: it was noted this had been discussed with the Allotments Association but it had been decided not to pursue this.</p> <p>b) TRANSPORT NORTH EAST PROJECT TO DELIVER 73 NEW ZERO EMISSION BUSES IN THE NORTH EAST: It was AGREED to write and support this but add comments on the transformational effect in the Hexham area if a regular service was provided for outlying villages.</p>
1711.	PLANNING APPLICATIONS: It was AGREED there were no objections to or comments on the applications received in accordance with the list circulated

	and attached to the agenda, except to request the addition of access for hedgehogs at 19 Cockshaw (21/04307/FUL) if possible. Applications 21/04812/ADE (The Coach and Horses, 32-34 Priestpopple), 21/01377/LBC and 21/01375/ADE (31 Market Place) and 21/04764/FUL (1 St Cuthbert's Lane) were also considered. It was AGREED there were no objections to or comments on these applications except to request the applicants regarding the Priestpopple and Market Place premises to consider HNP18 of the Hexham Neighbourhood Plan relating to dark skies and policy of the Northumberland National Park and "astro-tourism".
1712.	NEXT MEETING: It was AGREED that the date of the next online Committee meeting will be Wednesday 12 January 2022 at 5.30pm.

Action Log

Invite the owners of the Old Goods Shed to a meeting (minute 1704a).	Clerk
Follow up discussion with NCC regarding electric vehicle charging points (minute 1704c).	Admin Officer
Display allotments skips and compost bins letter on QBAA and other noticeboard at the allotments (minute 1704e).	Clerk
Arrange example designs for the Subaru triangle area (minute 1704g).	Councillor Baty
Check all agreed bins placed (minute 1704h).	Operations Manager/ Clerk
Arrange plaque and install bench at the old Bus Station (minute 1704i).	Clerk/ Operations Manager
Order replacement springer part for Dene Park play area repair (minute 1704j).	Clerk
Feedback any comments on the draft Sustainability Action Plan via Google Docs (minute 1704k).	All
Provide link on HTC website to NCC lollipop person vacancies and request site change as minuted (minute 1704m).	Clerk and Councillor Kennedy
Arrange funding for heritage plaques and check if planning permission required as minuted (minute 1704n)	Clerk and Admin Officer
Arrange donation to Abbey once number of teas and coffees known (minute 1704p)	Councillor Baty or Domingue and Clerk
Write to Cornerstone (minute 1706)	Clerk
Consider projects (minute 1707)	All (esp Chairs)
Check current water charges (minute 1708)	Clerk
Write to Transport North East (minute 1710b)	Councillor Ord and Clerk