

ALLOTMENT TENANCY AGREEMENT

Between Hexham Town Council, St Andrew's Cemetery, West Road, Hexham NE46 3RR (The Council) and:

Name	
Address	Hexham
Postcode	NE46
Telephone	
Email Address	

(The Tenant), made on:

Date	XX 20XX
-------------	---------

The Council will let to the Tenant the allotment shown in the register of allotments provided by the Council as:

Allotment Site	Dene Park/ Quatre Bras/ Wydon Park
Plot Number	XX

At a current yearly rent payable every year on 1st October.

Current Yearly Rent	£XX.00
----------------------------	--------

The tenancy is subject to the Allotments Act 1908 to 1950 and to the Allotment Rules printed overleaf and to any additional rules made from time to time by the Council.

The Tenant hereby agrees to his/her name and address being held on the Council's computer for the purposes of correspondence and with the rules overleaf.

Signed:  (on behalf of the Council)

Signed: (Tenant)

Obligations regarding the handling of tenant records (including the General Data Protection Regulation and Data Protection Act 2018)

Your name and contact details, and details of rent paid, will be held on computer. This information will be held only for the purposes of administering the allotments. You must notify the Council of any change of address or email address. Failure to pay the allotment rent by 31st October because you have failed to notify a change of address could result in the automatic termination of your tenancy.

HEXHAM TOWN COUNCIL'S STANDARD ALLOTMENT RULES

Hexham Town Council has declared that a biodiversity and climate emergency exist. Its policies, therefore, reflect the need to protect and enhance biodiversity, to reduce waste, to minimise carbon use and to maximize carbon sequestration.

The council encourages allotment holders to

- a) garden organically and with a mind to the wider environment.
- b) to minimise the use of chemical weedkillers and pesticides on their plots and to avoid using glyphosate-based weedkillers, slug pellets and inorganic pesticides. Further information about organic gardening can be found on The Soil Association's website and in the Town Council Allotment Leaflet
- c) follow the National Allotment Society guidance on organic gardening and adopt their Integrated Pest Management Control approach
- d) create a small wildlife pond on their allotments. These can be beneficial to an organic gardening approach by attracting frogs, toads and newts onto the plots which eat slugs and snails.

As a plot holder you are required:

1. To keep your plot clean and tidy without rubbish and in a good state of cultivation and fertility throughout the gardening year.
2. To use your plot to grow flowers, fruit and vegetables.
3. To keep any trees or bushes in a manageable condition and ensure that they do not exceed four metres (trees) or two metres (bushes) in height.
4. To remove all broken glass, litter and non-organic waste from the site.
5. To keep the use of plastic to a minimum
6. To keep paths and allotment boundaries clear.
7. To keep any hut, shed or greenhouse in good condition.
8. To ensure, if you bring children onto the site, that they are always under the supervision of a responsible adult.
9. To keep dogs on a lead and under control at all times on site, with plot holders being responsible for ensuring that they remain on the owner's plot and must clean up any dog waste.
10. To comply with any temporary hosepipe bans and drought orders.
11. To pay the annual rent within 30 days of 1st October each year.
12. To let the Town Clerk know if you are unable to work your plot because of illness or any other reason.
13. To inform the Council of any change of address or email address.
14. On termination of the tenancy, to make every effort to hand back the plot in a clean and tidy condition.

As a plot holder you should not:

15. Use your plot for any trade or business purpose (the Quatre Bras Allotment Association plot is exempt from this condition).
16. Cause nuisance or annoyance to other tenants.
17. Take, sell or carry away (or give permission to others to take, sell or carry away) any mineral, gravel, sand clay, turf or soil.
18. Use barbed wire or asbestos for any purpose.
19. Install children's swings, paddling pools, trampolines or other such play equipment.
20. Bring any rubbish onto the site.
21. Have bonfires or incinerators.

You should apply to the Council if you want to:

22. Erect a polytunnel, hut, shed or greenhouse.

23. Keep hens on your plot (you will have to satisfy the Council you have the necessary experience; arrangements are acceptable and animal welfare standards are high).
24. Use a hand held watering hose, which requires you to purchase a water licence and tank tap key. Water should be used responsibly. The use of standing sprinklers is not permitted.
25. Cut or prune any timber or other trees not rooted within the plot.
26. Under-let, assign, or part with the possession of the allotment, or any part of it.

The Council may terminate your tenancy if:

27. Your rent is in arrears by more than 30 days.
28. After three months' tenancy, it appears that you have not observed these rules.
29. You move address to outside the parish boundary.
30. You receive two non-cultivation warning letters within a two year consecutive period.

The Council has the right to:

31. Enter and inspect an allotment and any buildings erected.
32. Authorise any person to enter the allotment for the purpose of repairing and maintaining any boundaries, trees, pipes, mains, tanks, cables or other services over, under or across the land, but in doing so will make fair compensation to the tenant for any loss of crops.
33. Serve notice on a tenant by leaving or sending it to their last known address.
34. Change these conditions at any time, including to comply with any new legislation.