



HEXHAM TOWN COUNCIL

I GIVE NOTICE that an online meeting of the Community Engagement Remembrance Events Sub-Committee will be held on Wednesday 28 September 2022 at 6.00pm when the following matters will be considered:

A G E N D A

1. Apologies for absence.
2. To receive minutes of the Community Engagement Remembrance Day Sub-Committee meeting held 7 September 2022, enclosed.
3. Matters arising (if any).
4. Councillors' declarations of interest (see enclosed).
5. To consider Remembrance events in 2022.
6. To agree a date and time for the next meeting.
7. Any urgent matters at the Chairman of the meeting's discretion (*matters to be raised under this item should be written out (if possible) and handed to the Chairman of the meeting or the Clerk before the meeting begins*).

Jane Kevan
Town Clerk
22 September 2022

Hexham Town Council
Council Office
St Andrew's Cemetery
West Road
Hexham
NE46 3RR

01434 609575
clerk@hexhamtowncouncil.gov.uk
Hagenda0922no2.CEREvents

HEXHAM TOWN COUNCIL

MINUTES OF THE COMMUNITY ENGAGEMENT REMEMBRANCE EVENTS SUB-COMMITTEE MEETING HELD ONLINE ON 7 SEPTEMBER 2022 (6.00- 7.30pm)

388.	PRESENT: Councillors L Williscroft-Ferris, D Kennedy and S Fairless-Aitken, Ms W Breach, Mrs C Westgate, Ms C Booth, Mr A Hodgson, Mr P Clark, Mr J Dumbrell and Mr G Robinson.
389.	No APOLOGIES FOR ABSENCE were received.
390.	MINUTES of the meeting held on 13 July 2022, having been circulated, were AGREED.
391.	<p>MATTERS ARISING:</p> <ul style="list-style-type: none">a. PEACE WALK (minute 384b and action log refers). It was noted that Hexham Churches Together are happy to link with this event so all walkers will meet at the Abbey at 2.00pm on 12 November. People may then start the Peace Vigil in the Abbey or go on the walk. Key sites to include in the walk and publicity are being considered. It was further noted that there will be a walk at the same time in Metzingen and hopefully a parallel event in Noyon.b. CHILDREN'S POETRY COMPETITION (minute 384c and action log referred). It was noted that Councillor Fairless-Aitken is still working on this.c. CIVILIAN GROUPS (minute 384d and action log refers). It was noted that Councillor Williscroft-Ferris has a meeting with a Courant reporter.d. OTHER FAITH GROUPS (minute 384e and action log refers). It was noted that representatives from the Quakers and NE Humanists will take part this year.e. HEXHAM TOGETHER FOR UKRAINE (minute 384f and action log refers). It was noted that consideration is ongoing.f. SUGGESTED WORDING AT THE WAR MEMORIAL (minute 384g and action log refers). It was noted that this will be re-requested.g. WREATHS AND RECYCLING (minute 384h and action log refers). It was noted that the RBL has only sent a generic response. It was AGREED to mention in the booklet that poppies can be recycled in a bin at the Queen's Hall.h. MAKING ROOM FOR ALL IN THE PARADE (minute 384j and action log refers). It was noted that there will be few attending from 3RHA and none from the Fifth Fusiliers so there should be ample room.i. SATURDAY EVENT AT THE CEMETERY (minute 384k and action log refers). Options of Councillors Kennedy and Williscroft-Ferris taking turns doing abridged readings at the war graves; or only laying poppies and choosing 4 or 5 biographies to read at the War Memorial during either the Mayor's address or wreath laying

	<p>was considered.</p> <p>j. WREATH LAYING AT THE HOSPITAL (minute 384I and action log refers). It was noted that the hospital Chaplain has confirmed a wreath may be laid this year but requests minimum attendance due to ongoing Covid concerns.</p>
392.	DECLARATIONS OF INTEREST: No declarations of interest were made.
393.	<p>CONSIDERATION OF REMEMBRANCE EVENTS 2022: The following were NOTED/AGREED:</p> <p>a) This year's parade will only be from outside the Moot Hall and there will be no dais or salute in Beaumont Street.</p> <p>b) Councillor Willisicroft-Ferris will liaise with Mr Gillanders regarding the order of organisations represented in the parade.</p> <p>c) The 41 Club will as usual provide marshals.</p> <p>d) The Mayor's speech will be similar to last year but also include 4 or 5 local biographies. Quotes from the Mayors of Metzingen and Noyon and reference to the recent visit to the British Cemetery at Noyon will also be included.</p> <p>e) Councillor Willisicroft-Ferris and the Clerk will work on the detailed timetable.</p>
394.	NEXT MEETING: It was AGREED that the next Sub-Committee meeting will be held on Wednesday 28 September 2022 at 6.00pm.

Action Log

Continue to discuss the peace walk arrangements (minute 391a)	Councillor Willisicroft-Ferris/C Booth
Continue to work on the children's poetry competition (minute 391b)	Councillor Fairless-Aitken
Distribute any draft article for the Courant (minute 391c)	Councillor Willisicroft-Ferris
Keep in contact with Hexham Together for Ukraine (minute 391e)	Councillor Willisicroft-Ferris
Re-request David Glover's suggested wording (minute 391f)	Ms W Breach
Liaise re parade order (minute 393b)	Councillor Willisicroft-Ferris/Mr T Gillanders
Work on the timetable (minute 393e)	Councillor Willisicroft-Ferris/Clerk

Chairman

HEXHAM TOWN COUNCIL - DECLARATIONS OF INTEREST

Under the Code of Conduct adopted by the Council on 3 September 2012 Councillors must declare if they have a disclosable interest in any matters under consideration.

To do so Councillors should use one of the following statements:

1. "I have a disclosable pecuniary interest
in..... (for example) Agenda item 3,
Planning application number 13/1234".
(NOTE: Code of Conduct paragraphs 11&15 apply).
2. "I have a disclosable personal interest
in..... (for example) Agenda item 4,
Grant aid application by Hexham Youth Initiative
(NOTE: Code of Conduct paragraph 13 applies).

Councillors should familiarise themselves with the Code of Conduct regarding the definitions of (A) pecuniary interest and (B) other personal interest and their obligations when declaring any such interests.

To ensure Councillors interests are correctly minuted please use one of the above statements when declaring an interest.

NB. Should a Councillor wish to take part in the consideration and voting on a matter or matters in which he/she has a disclosable interest then they may request a dispensation be granted to enable them to take part in the discussion and voting on it but at least 10 days' notice must be given for any dispensation request.